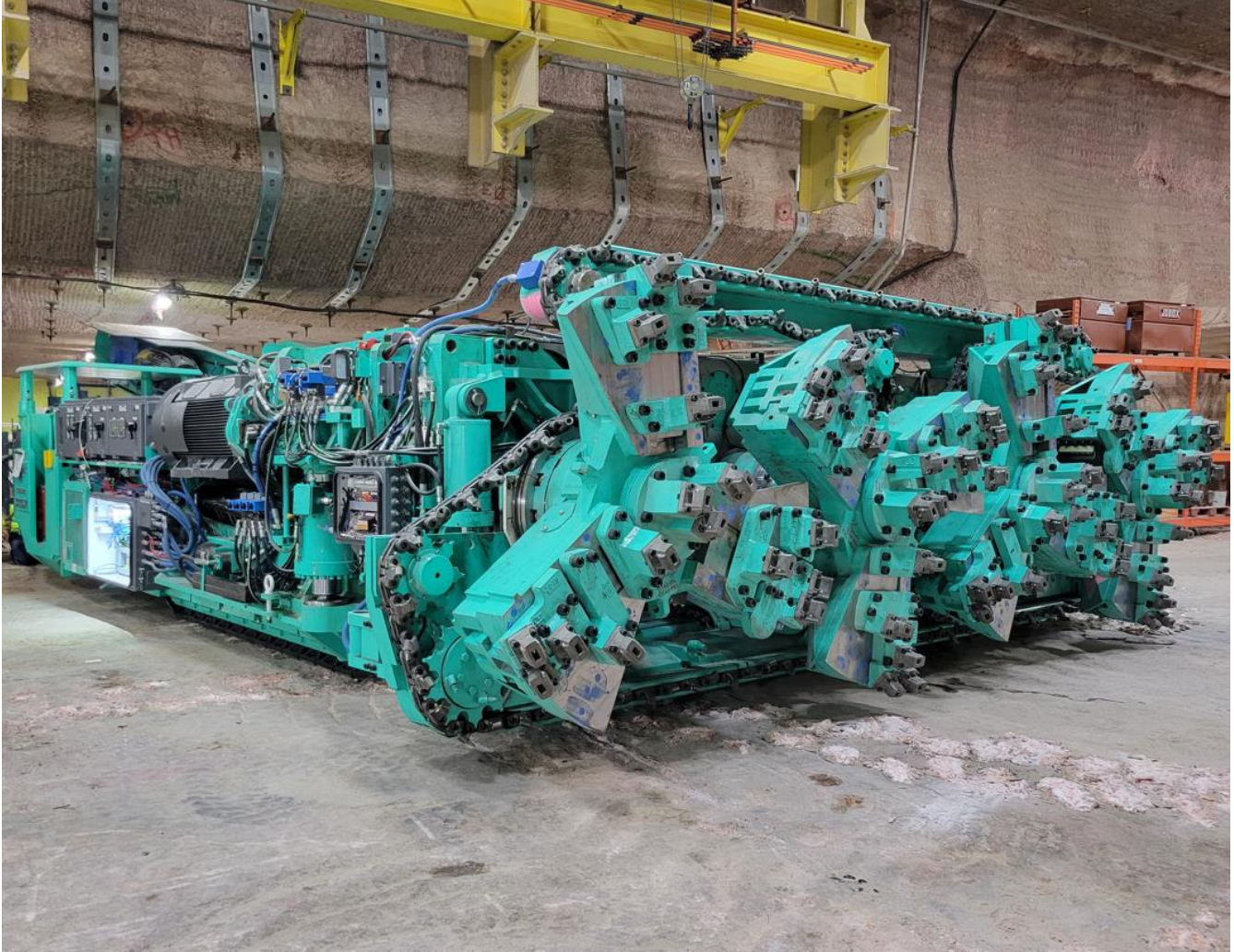


# COLLECTIVE BARGAINING AGREEMENT

February 1, 2022 to January 31, 2026



Mosaic Potash Esterhazy  
Limited Partnership  
Esterhazy, Saskatchewan  
[www.mosaicco.com](http://www.mosaicco.com)



Unifor Local 892  
Esterhazy, Saskatchewan  
[www.unifor.org](http://www.unifor.org)

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED**  
**PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**RESPECTFUL WORKPLACE**

*The Company and Unifor are committed to providing a workplace free of harassment, bullying and violence. The workplace is defined as any company facility and function including but not limited to areas such as offices, shop floors, rest rooms, dry areas and lockers, lunch rooms, conference rooms and parking lots.*

Any employee who feels that harassment has occurred is invited to report any incident immediately to any Company or Union representative. All enquiries or incidents will be treated in the strictest of confidence.

There will be no adverse consequences to any individual as a result of submitting or filing a sincere complaint.

*Harassment in the workplace will not be tolerated and the Company will take all reasonable steps to prevent harassment and stop it if it occurs.*

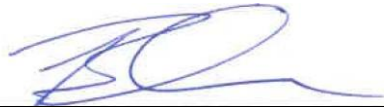
DATED at Esterhazy, Saskatchewan, this 18<sup>th</sup> day of May, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**



Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



Braden Domres  
Manager, Human Resources

# **A G R E E M E N T**

Between

**UNIFOR LOCAL 892**



- and -

**MOSAIC POTASH ESTERHAZY  
LIMITED PARTNERSHIP**



Esterhazy, Saskatchewan

February 1, 2022

to

January 31, 2026

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THIS AGREEMENT effective the 1<sup>st</sup> day of February, 2022, is by and between Mosaic Potash Esterhazy Limited Partnership, Esterhazy, Saskatchewan, (hereinafter referred to as the Company) and Local 892 of Unifor, Esterhazy, Saskatchewan, (hereinafter referred to as the Union) or collectively referred to as the Parties.

## **ARTICLE 1 - PURPOSE**

- 1.01 In consideration of the mutual value of joint discussions and negotiations on all matters pertaining to employer-employee relations, including rates of pay, hours of work, and all other working conditions, the Parties hereto agree that the purpose of this Agreement shall be to set forth the basic terms and conditions of employment affecting the employees covered by this Agreement and to provide procedures for the prompt and equitable settlement of disputes and grievances of such employees.

## **ARTICLE 2 - HUMAN RIGHTS**

- 2.01 a) There shall be no discrimination *of any employee* by reason of age, sex, creed, color, nationality, religion, disability, political affiliation, ethnic background, *sexual orientation, marital status, family status, physical size or weight, ancestry or place of origin, receipt of public assistance*, or union activity as permitted by this Agreement or the Law.
- b) In all cases where the Agreement refers to a person, the references shall be gender neutral.

## **ARTICLE 3 - SCOPE**

- 3.01 This Agreement shall apply to all employees employed by Mosaic Potash Esterhazy Limited Partnership at Esterhazy, Saskatchewan, except all managers, superintendents, supervisors, engineers, geologists, chemists, senior accountants, senior cost accountants, financial analysts, senior financial analysts, logistics personnel, EHSMS personnel, payroll specialists, administrative assistants, planners, security guards, buyers, training specialists, safety specialists, occupational

health nurses, information technology personnel, human resources personnel, environmental specialists, and janitorial personnel for the administrative offices at K1, K2 and K3 to a maximum of five (5) persons and persons having and regularly exercising authority to employ and/or discharge employees and persons regularly acting on behalf of management in a confidential capacity.

Dry personnel at K1, K2 and K3 shall be recognized as in scope if the Company determines that they do not desire a subcontractor for such services.

- 3.02 The law, the certification and the provisions of this Agreement are the source of rights of the Union and any employee covered by this Agreement. The Parties herein agree that the relations between them shall be governed by the terms of this Agreement and the Law.

#### **ARTICLE 4 - MANAGEMENT RIGHTS**

- 4.01 The management of the plant and the direction of the work force are vested solely and exclusively in the Company.
- 4.02 The rights retained by management include:
- a) The planning, control and direction of plant operations.
  - b) The scheduling of work.
  - c) The control and regulation of all equipment and other property of the Company.
  - d) The determination of production standards.
  - e) The determination of the quality of the work to be performed.
  - f) The determination of the quantity of the work to be performed in the operations.
  - g) The determination of the products to be manufactured.
  - h) The location or relocation of plants.

- i) The closing down of plants or any parts thereof.
- j) The work assigned to each plant.
- k) The determination of whether and to what extent the work required in the Company's business shall be performed by employees covered by this Agreement.
- l) The methods, processes and means of manufacturing.
- m) The determination and establishment of any new or improved production methods or facilities.
- n) The determination of the skills required to run the operations.
- o) The assignment of employees to perform work.
- p) The retirement of employees within the terms of Article 22 of this Agreement.
- q) The determination of ability of employees as it relates to job performance.
- r) The establishment and enforcement of reasonable rules of conduct.
- s) To maintain discipline and efficiency.
- t) The right to hire, promote, demote, suspend, discharge or discipline for just cause, transfer and lay off employees.

4.03 The enumeration of sole and exclusive management rights listed above shall not be deemed to exclude other rights not enumerated herein and that the Company retains the sole and exclusive right to manage the business.

4.04 The Company agrees that in the exercise of the management rights it will not violate any of the terms of this Agreement or the Law.

## **ARTICLE 5 - UNION RECOGNITION**

5.01 The Company recognizes the Union as the sole and exclusive bargaining agent for the employees defined in Article 3 and agrees to negotiate in good faith matters of collective bargaining



including the establishment of a grievance procedure, hours of work, rates of pay and working conditions.

## **ARTICLE 6 - UNION SECURITY**

- 6.01 Every employee who is now or hereafter becomes a member of the Union shall maintain membership in the Union as a condition of employment, and every new employee whose employment commences hereafter shall, within thirty (30) days after the commencement of employment, apply for and maintain membership in the Union as a condition of employment, provided that any employee in the appropriate Bargaining Unit who is not required to maintain membership or apply for and maintain membership in the Union shall, as a condition of employment, tender to the Union the periodic dues uniformly required to be paid by the members of the Union.
- 6.02 An employee designated by the Union will be afforded time to participate in the New Employee Orientation for all new hires.

## **ARTICLE 7 - UNION DUES**

- 7.01 The Company is hereby authorized and agrees to deduct from each employee's first pay each month uniform membership dues for the current month, uniform initiation fees and assessments and shall forward such deductions to the Secretary-Treasurer of the Union or other properly designated official within ten (10) days after the date the deduction is made. A list of names and classifications of all employees for and on behalf of whom the deductions have been made will accompany the remittance. The statement shall include the names of all additions to and deletions from the Bargaining Unit.

- 7.02 The Union assumes full responsibility for the disposition of the monies deducted once they have been turned over to the Secretary-Treasurer or other properly designated official of the Union.
- 7.03 The Company's obligation is limited to remitting to the Union the sum or sums from wages actually earned. It is further understood and agreed that union dues will be deducted provided an employee has been paid in the applicable deduction period.
- 7.04 The Union agrees to indemnify the Company and save it harmless from any and all claims that may be made against it for the amount of dues and initiation fees and assessments deducted from the wages of employees under this Article.
- 7.05 The Company will include the total of union dues deducted from an employee's earnings on their T4 slip each year.
- 7.06 In the event of a fatality resulting from a workplace incident, a formal request from the local President or Financial Secretary or their designate, may be submitted to the Company to deduct one (1) hour at their regular straight time hourly rate from the wages of active employees in the Bargaining Unit. This sum of money will be remitted to the local Union and then presented to the employee's named beneficiary. The deduction will be taken in the first pay period of the month following the formal request from the Union. If there is insufficient time between the notice and first period of the month following the fatality, the deduction will be taken in the next pay period.

The same will be deducted for any union employee fatality, at all Nutrien Potash mines and Mosaic Potash mines in Saskatchewan.

## **ARTICLE 8 - UNION COMMITTEES**

- 8.01 The Company agrees to recognize certain employees, as designated by the Union, as members of mutually agreed committees for the purpose of dealing with matters within the jurisdiction of the committee.

### **Second-Step Grievance and Union-Management Committee**

- 8.02 The Company will recognize a Second-Step Grievance Committee of the Union which shall consist of a maximum of seven (7) persons selected by the Union, one of whom shall act as chairperson.
- 8.03 Second-step grievance meetings shall be conducted at a mutually agreeable time with the understanding that normal plant operations will not be unreasonably affected.
- 8.04 The Company shall recognize *site* Union-Management Committees consisting of *three (3)* employees selected by the Union, one of whom shall act as chairperson, for the purpose of meeting with the Company for discussion on matters of mutual interest. The meetings shall be held at the request of either Party at mutually agreeable times but not more frequently than once a month, unless by mutual agreement of the Parties. Mutually agreed decisions reached at the meetings shall be drafted by the Company, approved and signed by both Parties.

The Union-Management Committee referred to above *may also* consist of the Local Union President, Unit Chairperson *and Vice-Unit Chairperson* or their designated representative(s), should either be unable to attend because of absenteeism or because either or both positions are held by nonemployees of the Company.

- 8.05 On February 1st of each year, the Company will pay a lump sum payment equivalent to 1040 hours at Journeyperson rate to the local Union. This is to compensate for time spent by the local Union leadership to deal with labour relation issues with the Company.

### **Negotiating Committee**

- 8.06 The Company shall recognize a Negotiating Committee of the Union, which shall consist of a maximum of seven (7) employees selected by the Union, one of whom shall act as chairperson. The Negotiating Committee referred to above shall consist of the Local Union President and the Unit Chairperson or their designated representative(s), should either be unable to attend because of absenteeism or because either or both positions are held by nonemployees of the Company.
- 8.07 The Company agrees to pay the members of the Negotiating Committee of the Local Union as designated in Article 8.06 above for scheduled time lost up to a maximum of eight (8) hours' pay at the employee's straight-time rate of pay for each day of negotiations with the Company. The above is limited to those negotiating sessions prior to work stoppage or the appointment of a conciliation officer or board, provided the conciliation officer or board is mutually requested by the Parties or is solely requested by the Union.

Subject to the limitations referred to above, the members of the Negotiating Committee who otherwise are required to work on shift shall have their shift schedules amended to allow them to work on a regular Monday through Friday day shift schedule, if practical.

It is understood and agreed that the overtime requirements outlined in Article 14.07 will not be applicable if a shift schedule is amended for this purpose.

### **Steward Structure**

- 8.08 The Union may designate up to forty-five (45) duly elected or appointed regular Union stewards throughout the Mosaic operations at K1, K2 and K3 in Esterhazy. Any increase in the number of stewards is subject to mutual agreement between the Parties. Additionally, the Union may designate up to forty-five (45) duly elected or appointed alternate stewards who will from time to time take on the role in the absence of the regular steward. The alternate steward must advise their supervisor whenever assuming the role of the regular steward.
- 8.09 The Union will furnish a written list to the Manager, Human Resources or designated representative with the names of the Executive, the stewards and the alternate stewards and will keep the list current in writing. Only Union members whose names appear on this list will be recognized by the Company.

### **General**

- 8.10 No person shall solicit membership in the Union or in any other labour organization or collect dues, initiation fees, fines or assessments for the Union or any other labour organization or engage in any union or labour organization activity on company time except to the extent expressly provided for in this Agreement and by the laws of this province.
- 8.11 All persons selected by the Union to act on any committee set forth in this Agreement shall be regular, full-time employees of the Company.

- 8.12 The Union may have the assistance of a representative of the National Union and/or an authorized agent of the Local Union present at any meeting with the Company of the committees set forth in this Article.
- 8.13 The Company recognizes the Pension Committee consisting of up to three (3) members. The Union members of this committee shall not suffer loss of regular straight-time pay as a result of attending Company-Union scheduled meetings.
- 8.14 The Company recognizes the Employee Rights Committee consisting of up to six (6) members. The Union members of this committee shall not suffer loss of regular straight-time pay as a result of attending Company-Union scheduled meetings.

## **ARTICLE 9 - SENIORITY**

### **Definition of Seniority**

- 9.01 Seniority shall be defined as an employee's period of continuous service with the Company since their last date of hire.

Where two or more employees have the same hire date, and both employees have been hired before May 28, 2013, then the employee whose last name comes first in alphabetical order shall be presumed to have greater seniority.

Where two or more employees have the same hire date, and both employees have been hired on or after May 28, 2013, then the employee with the lowest employee number shall be presumed to have greater seniority.

### **Definition of Qualifications**

- 9.02 Qualifications of an employee shall be defined as ability, skills, experience, physical fitness and job performance.

Also refer to the “Definitions” page.

### **Probationary Period**

9.03 An employee shall begin to accumulate seniority as soon as the employee has completed the probationary period, at which time the employee's seniority shall be made retroactive to the employee's last date of hire. All new employees shall be considered probationary until they have completed a period of one thousand and forty (1040) hours worked.

A former nonprobationary employee who is rehired *within two years* shall be considered probationary until the employee has completed a period of four hundred and eighty (480) hours worked.

The terms of the Agreement shall apply to all probationary employees except that probationary employees may be terminated for lesser cause. Lesser cause shall mean that, in the Company's opinion, the probationary employee's job performance or suitability to the job is unsatisfactory.

Probationary employees shall be eligible to receive benefits under the benefit plans referred to in Articles 20 and 21.

### **Loss of Seniority and Employment Rights**

9.04 An employee's seniority and employment rights shall be considered lost by reason of:

- a) Dismissal for just cause.
- b) Voluntary resignation.
- c) Failure to report for work on recall from layoff within seven (7) days of being notified in writing by registered mail at the

employee's last known mailing address of the requirement to report for permanent employment.

If the time requirements cannot be met, an extension of time may be granted upon mutual agreement by the Parties.

- d) Retirement in accordance with the terms of Article 22.
- e) If an employee is absent for three (3) consecutive scheduled workdays without notifying the Company and furnishing an acceptable reason for the absence.
- f) Permanent discontinuance of plant operations.
- g) Sick leave for a period of thirty-six (36) consecutive months. This period may be extended by mutual agreement between the Parties on application by the employee, supported by medical information stating that there is an expectation of recovery and return to work within a reasonable period of time.
- h) If an employee does not return to work within three (3) consecutive scheduled working days without notifying the Company and furnishing an acceptable reason for the absence after the expiry of a leave of absence granted under Article 19, except as is provided in 9.04 g) immediately above.

### **Promotion from the Bargaining Unit**

- 9.05    a) An employee who is promoted to a position out of scope shall maintain but not accumulate seniority for a period of six (6) months from the date of the promotion. During the six (6) month period, the Company may return the employee to their former in-scope position. The employee shall also have



the right to return to their former in-scope position within the time limits. At the end of the six- (6) month period, the employee shall lose all seniority rights within the Bargaining Unit.

When the Company promotes an employee, they will within two (2) working days provide to the Union in writing the name of the employee, the position they are being promoted to and the effective date.

In the event the employee returns to an in-scope position, the employee shall pay back union dues for the period they maintained seniority.

### **Transfer from Bargaining Unit**

- b) i) Employees in scope may be temporarily transferred out of scope for up to ninety (90) days to replace first-line supervisors who are absent from their regular duties. The Company will consult with the Union if they plan to use Step-Up Supervisors replacing a Supervisor who is deceased, retired or released. Employees will continue to accumulate seniority and will be required to submit union dues.
- ii) Step-Up supervisors will not be used during periods of temporary layoff unless their seniority allows them to retain a position. The position vacated by the in-scope employee who is transferred out of scope during any period of temporary layoff will be filled by another qualified, in-scope employee recalled from layoff.
- iii) Step-Up supervisors will not be used during periods of vacation shutdown, unless mutual agreement has been reached between the Company and the Union.

- iv) All temporary transfers shall be considered to be in effect until the start of the employee's next regular shift.
- v) The above time limits may be extended by mutual agreement between the Parties.
- vi) The Company shall furnish the Union, and the Union's Chief Stewards, with a list of names of Step-Up supervisors upon request. The list will be provided when there is an addition or deletion to the current list or upon request. At any one time this list shall not exceed a total of *forty-eight (48)* in-scope employees.
- vii) The Company shall on a monthly basis supply to the Union a list of hourly employees who have worked as Step-Up supervisors and the number of hours they have worked in that capacity.
- c) The Company will notify the Union whenever they intend to train hourly employees to become Step-Up supervisors. This notification will include the name of the Step-Up supervisor being trained and the duration of the training, which will not exceed ninety (90) calendar days. There will not be more than eight (8) employees being trained as Step-Up supervisors at any given time. During this training period, the Company may use the employee in a Step-Up supervisory capacity as part of the training. Employees being trained as Step-Up supervisors will not be counted as part of the list of *forty-eight (48)* Step-Up supervisors.

### **Seniority Lists**

- 9.06 a) Seniority lists shall be revised and posted on designated bulletin boards every three (3) months. Any errors in the posted seniority list shall be brought to the attention of the

Parties through the grievance procedure. The sole remedy shall consist of a correction to the seniority lists.

- b) Every three (3) months the Company shall forward to the Union a current copy of the seniority lists published in alphabetical order and in order of seniority by classification. The Company agrees to provide a seniority list upon request.

### **Job Posting and Bidding**

9.07 Except for the provisions of Article 9.10 and Article 10, the Company will post all jobs it intends to fill through the job posting procedure.

- 9.08
  - a) When the Company determines the need to fill a permanent job vacancy as described in Article 9.07, a notice of a job being available for bidding shall be posted on designated bulletin boards for a period of six (6) days and a copy of each job posting shall be forthwith supplied to the Union.
  - b) An employee eligible to bid for a job shall file an application for such job with the Human Resources Department during the period of such posting.
  - c) Upon the request of an employee who is absent from the plant for the duration of the posting, a shop steward may file a bid on behalf of the employee.
  - d) All job postings shall set forth the job title, the rate of pay, the job requirements, the normal location and shift of the job, crew, the number of vacancies, the normal hours of work per shift and it will define the shift schedule.

The purpose of describing the terms or conditions of the job is for information only to those employees who bid on the job.

- e) Among applicants whose qualifications meet the job requirements, seniority shall be the determining factor. If there are no applicants whose qualifications meet the job requirements, the Company may elect to fill the vacancy from outside the Bargaining Unit or from among the applicants whose qualifications do not meet the job requirements.

Where there are no qualified applicants for a vacancy and the Company intends to fill the position from the applicants, the most senior applicant possessing the best combination of academic education, experience (excluding temporary assignments) and specific skills shall be appointed.

The Parties agree on a process to allow a designated representative of the Union to participate in the selection of the “most qualified” bidder. Ultimately, the decision rests with management. The intent of this is to involve the Union in the process with the goal of making decisions that are more clearly understood.

The above in no way reduces the established job requirements or qualifications for the job.

If the Company does not fill the vacancy from outside or from within the Bargaining Unit and the vacancy continues to exist, the Company shall repost the vacancy within ninety (90) calendar days of the original posting closing date.

If the Company fills a vacancy from outside the Bargaining Unit, they shall forward to the Union the name of the person hired and the job posting filled.

- f) The name of the successful applicant and all other bidders shall be posted on the designated bulletin boards, with a copy

to the Union, within ten (10) days after the closing date of the posting. The successful applicant shall fill the vacancy as soon as practicable. The interpretation of the word "practicable" shall include but not be limited to locating a suitable replacement for the successful applicant.

If the Company is unable to transfer the successful applicant within a period of thirty (30) calendar days after the selection, the successful applicant shall receive the rate of the new job commencing on the 31<sup>st</sup> day from the date the posting closed, providing the new rate is higher.

Where the Company is unable to transfer the successful applicant within a period of thirty (30) calendar days after the selection by the Company, the employee shall be notified in writing by the Company as to the reason why the transfer was not made.

- g) It is the intention of the Company to transfer the successful applicant within thirty (30) days after the award of any job bid is posted, except it is understood and agreed that the transfer may be delayed by the Company in cases where:
- an economic hiring freeze is in effect,
  - there are no bidders or no qualified bidders for the job which the employee would be leaving vacant or
  - there are no employees available to fill the job vacated by the employee.

- 9.09 In relation to Article 9.08, the following shall apply. Except for entering a bid on an apprenticeship posting or a higher rated job, any employee who successfully bids laterally or downwards on the pay scale shall not be eligible to bid laterally or downwards within six (6) months from the closing date of the job posting. Any employee who is in a temporary bid will be eligible to bid laterally or downwards to a permanent bid within six (6) months

from the closing date of the temporary job posting. In specific instances, any of the above may be waived by mutual agreement of the Parties.

### **General Conditions for Job Bids**

- 9.10 a) An employee transferred pursuant to a bid to any job classification may be considered qualified in the new job classification at any time up to a maximum of forty-five (45) calendar days plus one (1) day for each day the employee was absent from work on a regular scheduled workday and minus one (1) day for each full, extra shift the employee worked overtime.
- b) If an employee fails to qualify at any time during this period, the Company will return the employee to the employee's former job.
- c) The 45-day period referred to above may be extended by mutual agreement between the Parties.
- d) There shall be no qualification period for the successful applicant of a lateral bid within the classification as the employee is already deemed qualified.
- e) The successful applicant to a job bid shall be paid the rate of pay for the job as soon as the employee assumes the job, subject to Article 9.08 f).

### **Temporary Vacancies, Assignments and Bids**

- 9.11 a) Temporary vacancies that are caused by an employee being absent from work may last beyond ninety (90) calendar days.

- b) Temporary assignments for a period not exceeding ninety (90) calendar days may occur for the purpose of expediting production or for maintenance.
- c) As vacancies arise from time to time, employees on the labour crew at either plant shall be offered, by seniority, the opportunity for a temporary transfer to any position, provided the employee has demonstrated the ability to perform the work. If nobody accepts the opportunity, the Company will assign the junior labourer at the site in question.
- d) When temporary vacancies under ninety (90) days occur due to the absence of a helper, the normal procedure will be to assign a labourer to fill the temporary helper vacancy.
- e) Where temporary vacancies or temporary assignments are filled through the posting procedure, training or experience acquired during the filling of the temporary vacancy or temporary assignment shall be used in determining qualifications for permanent vacancies.
- f) Temporary bids that result from an employee being absent may exceed ninety (90) calendar days.
- g) Temporary bids for reasons other than an employee being absent may not exceed ninety (90) calendar days without mutual agreement between the Parties.
- f) At the end of a temporary bid, the affected employee(s) will return to their former position(s).
- i) In the event temporary vacancies or assignments will exceed 90 days, the Company will consult with the Union and agrees to provide notification to the Union and Area Chief Steward.

The notification will include the employee name, duration of transfer, reason for transfer and if required, change of rate.

- 9.12 Notwithstanding the provision of Article 9.15, a temporary assignment or temporary vacancy under ninety (90) calendar days may be filled without recourse to the posting and bidding procedure with an employee within the department on the crew concerned.

The procedure will be to fill the vacancy, in order of seniority, in the following order:

- Offer it to the qualified employee in the line of progression within the department on the crew concerned.
- Assign the junior qualified employee on the crew concerned.
- Offer it to other qualified employees in the department.
- Assign the junior qualified employee in the department.
- Offer it to other qualified employees.
- Assign the junior qualified employee.

Training acquired during temporary assignments shall not be used to determine qualifications for permanent vacancies. For the purposes of progressions as set out in Appendix B, time and qualifications acquired during temporary assignments shall count towards movement within an employee's progression.

Employees who obtain the necessary time and qualifications within a progression while on a temporary assignment will receive the associated rate of pay.

- 9.13 Temporary vacancies or temporary assignments filled in the above manner shall be limited to that specific temporary condition only. If the vacancy becomes permanent, it shall be subject to other applicable sections of this Article.



- 9.14 An employee who is temporarily transferred to another job in accordance with the above in which the rate of pay is different from that in effect in their regular job shall be paid as follows:
- a) If the rate of pay for the job to which the employee is temporarily transferred is less than their regular pay for the job from which they have been temporarily transferred, they shall during temporary transfer receive their own higher rate of pay.
  - b) If the rate of pay for the job to which the employee is transferred is higher than their regular rate of pay, they shall receive the higher rate of pay for all hours worked on the higher rated job.
- 9.15 No employee shall be transferred from the employee's job except in the event of a temporary vacancy as defined in Article 9.11 or in the event of the Company being unable to fill a permanent vacancy under Article 9.07, in which case the following procedure shall apply:
- a) The Company may elect to temporarily transfer the senior qualified employee following the lines of progression as outlined in Appendix B, or
  - b) The Company may temporarily transfer the junior competent employee in the same department to fill the vacancy.
- 9.16 When an employee who is working in the appropriate trade as a tradesperson challenges and passes the journeyman exam, they will be paid the journeyman rate of pay. The rate of pay will be changed effective on the day the Company receives written confirmation from the governing body that the employee has passed the exam.

For Boiler Operators who progress from 3rd class to 2nd class to 1st class tickets, the Company shall increase the Boiler Operator's rate of pay effective on the day the Company receives written confirmation from the governing body that the Boiler Operator has progressed to the next class.

### **General**

- 9.17 The qualifications and requirements as established by management for each job listed in Appendix A shall be maintained. Any changes to job postings will be reviewed by the Parties. In the event the Parties cannot agree on the changes, the Company is responsible for the decision and the Union has the right to grieve.

If the job is new or has been combined, it will be dealt with under Article 16.

- 9.18 The "Floating Maintenance Crew" may be utilized by the Company at *any* location for a one day *or consecutive day* maintenance shutdown, *or to commence or complete projects*, providing the following:
- The crew will work the hours of day shift.
  - *The crew will not be used to replace or displace the regularly established maintenance crews and/or departments.*
  - *Employees will receive 24 hours notice to report to an alternate location. If less than 24 hours notice is provided, the crew will report to their normal location, change into their work clothing and be provided transportation to and from the other location on company time.*

## **Student Employment**

- 9.19 Employees who are students and are hired under the student summer employment policy of the Company shall be deemed to be temporary employees. The employment of these persons shall commence no earlier than May 1 of each year and will end prior to the day shift on the Sunday before Labour Day.

Persons who are hired as Co-Operative Education students shall be deemed to be temporary employees.

The Company will identify temporary employees on the union dues check-off lists.

Students hired as temporary employees shall not be eligible for any benefits outlined in Articles 19, 20 or 21 except clauses 19.10 – “Bereavement Leave” and Exhibit 1 - “Tools and Clothing,” which are to be returned upon termination. Prescription safety glasses may be retained by the temporary employee upon termination of employment.

The student rate of pay will be eighty percent (80%) of the rate of pay for the Labourer position for work on surface and eighty percent (80%) of Helper rate for work underground for all employees hired under the student summer employment policy.

The student rate of pay will be eighty percent (80%) of the normal rate of pay for the job(s) they work at for all employees hired as Co-operative Education students.

The Company will accommodate as many students on work placements as reasonably practical who wish to complete their practicum at Mosaic Potash Esterhazy. These students will be allowed the opportunity to shadow an experienced Mosaic

employee but will not be allowed to work and will receive no compensation during this practicum period.

## **ARTICLE 10 - LAYOFFS**

10.01 Layoffs may occur in the following ways:

- A) permanent reduction of the work force
- B) temporary layoff (temporary shutdown of operations)
- C) downsizing
- D) unplanned layoffs

In the event of a layoff, the Parties will meet prior to the announcement of a layoff to discuss the reasons for the layoff and to work out procedures for the layoff on the basis of seniority and qualifications.

### **A) Permanent Layoffs**

- 1) A permanent layoff is defined as one whereby an employee or employees are laid off for an indefinite period of time when the Company reduces the number of employees employed by the Company.

Employees affected by a layoff will be laid off in reverse order of company seniority.

An employee subject to a layoff shall receive written notice in advance of the layoff or pay in lieu as follows:

- one (1) week's written notice for each year of employment or portion of a year of employment to a maximum of fifteen (15) weeks' notice.

## 2) If You Are Laid Off

An employee who is permanently laid off will be severed from the company rolls but will retain the following rights:

- a) A permanently laid-off employee's employment and seniority rights shall be considered lost by reason of:
  - i) For those employees with ten (10) or more years of seniority, layoff for a period of thirty-six (36) continuous months or
  - ii) For employees with less than ten (10) years of seniority, layoff for a period equal to the employee's seniority or twenty-four (24) months, whichever is the lesser.
  - iii) Seniority shall be maintained but not accumulated during this period.
  - iv) This period may be extended by the mutual agreement between the Parties.
- b) The laid-off employee shall be able to use seniority accumulated up to the point of layoff to bid on any job posting.

It will be the laid-off employee's responsibility to know what job bids have been posted.
- c) Job posting provisions of the Collective Agreement will not apply to those classifications where employees are waiting to be recalled.
- d) Previously accumulated sick days that the employee had banked prior to permanent layoff will be reinstated upon recall.

- e) Previously accumulated vacation entitlements to which the employee was entitled prior to permanent layoff will be reinstated upon recall.
- f) In the event of a permanent layoff, coverage under the Dental Plan and the Short-Term and Long-Term Disability Plans ends on the last day of work. Coverage under other plans normally ends on the last day of the month following the month in which the employee is laid off.

### 3) Layoff Procedure

- a) Layoffs will be made on the basis of seniority. The most junior employee(s) in the classification within the department affected will be given written notice of layoff. Those employees must indicate within two (2) working days whether they wish to bump or accept layoff. The Company will provide affected employees with bumping options. Those employees will then have up to two (2) working days to displace a junior employee in any classification and/or crew for which they have maintained the necessary qualifications to perform the work. Should the employee bump someone who is not the most junior, the Company will lay off the most junior employee in that classification on that crew. No employee will be displaced from their current position unless they are the most junior employee in that classification on that crew. This procedure will continue until the most junior employees in the classifications concerned are laid off.

Qualified shall mean the employee has either held the job previously through the bid procedure or job

progression, has held a job in the same classification or is deemed qualified according to company records.

b) Departments are as follows:

- K1
- K2
- K3
- Lab
- Shaft
- Administration (includes General Clerks and Warehouses)

c) An employee receiving notice of layoff or reclassification and not exercising their rights or accepting another job as provided herein shall be placed on layoff.

d) When displacement of any employee takes place because of layoff or reclassification and the displacement results in a change of shifts, the affected employee shall not be eligible for overtime rates on their days of rest under their previous schedule unless they work in excess of their previously scheduled regular hours in the first seven-day period. The employee will assume the days of rest under the schedule of work they assume, and if required to work on these days, they shall be paid at overtime rates.

e) The Company will grant a period of familiarization or retraining of up to six (6) regular shifts worked for the employee to show that they have maintained the necessary qualifications of the job. This familiarization period can be extended by mutual agreement between the Parties.

f) During permanent layoffs, the following jobs will be considered to be entry-level jobs. An entry-level job is one that all employees are considered to be qualified to hold.

- Labourer
- Helper
- Loadout IV
- Mill Operator IV
- Belt Construction IV
- Warehouse IV
- Mine Operator IV
- Shaftsperson IV

#### 4) Severance Pay

An employee placed on layoff will have the option to:

- a) remain on layoff with recall rights or
- b) elect to take severance pay as follows:

Employees who are permanently laid off shall be paid severance pay at the rate of one (1) week's pay per full or partial year of employment at the employee's rate of pay at the time of layoff. Upon acceptance of severance pay, an employee's seniority and employment rights will be terminated.

An employee must choose to select this option within one (1) year from the date of actual layoff or this option to select severance pay is withdrawn.

Nothing contained herein shall prohibit the Parties from exploring other considerations affecting permanently laid-off employees.

#### 5) Recalls

- a) Laid-off employees and employees who have been removed from their former jobs through bumping will



be placed on a recall list with their names, former jobs and locations. Employees must be recalled and must accept recall to their former jobs and departments, as closely as possible, in the reverse order of layoff.

- b) An employee being recalled to work after a layoff shall be recalled in reverse order of layoff provided the employee has the necessary qualifications to perform the work for which the employee has been recalled.
- c) Notice of recall shall be given either personally or by registered mail to the employee's last known mailing address. It will be the responsibility of the employee to notify the Company of any change of mailing address.
- d) An employee may refuse a recall if the employment being offered is of short-term duration, that is, eighty-nine (89) calendar days or less, without losing the employee's rights to recall to permanent employment. The Company will have the right to recall the next senior qualified employee to cover the work requirements during the above-mentioned period.

The right of refusal of a recall to work by an employee, as permitted above, does not apply in cases where the partial or total operations of the Company is shut down and subsequently reopened.

- e) Any recall shall be deemed permanent unless otherwise stated.
- f) An employee who is offered a recall to a job other than the job held at the time of permanent layoff will

have the option to refuse the recall. If the employee does refuse the recall, the employee shall not be recalled again until the job they held at the time of layoff is available. Employees electing this option may, at a later date, have one opportunity to elect to be placed back on the general recall list, in which case the employee will be recalled to a job as vacancies occur in accordance with their seniority and qualifications.

- g) An employee who was laid off or reclassified may defer recall to that employee's:
  - i) former permanent classification or
  - ii) former permanent classification and department until they become the junior employee to be recalled. At that time, the employee must return to their former permanent classification.

Recall rights will be satisfied when the employee returns to their former permanent classification and department.

Excluding day shift jobs, employees who have been recalled to their former permanent classifications will have the option to accept the new department as their permanent department. Once this option has been selected, the employee's name will then be removed from the recall list.

The employee's name will be deleted from the recall list when they are the successful bidder to a permanent job posting.

## **B) Temporary Layoffs (Shutdown of Operations)**

### **1) Temporary Layoffs**

- a) A temporary layoff is defined as one whereby employee(s) are laid off and/or reclassified for a period not exceeding ninety (90) calendar days. This could include a total or partial shutdown of operations.
- b) Affected employees will receive written notice in advance of the layoff or pay in lieu of notice. Notice will indicate the shutdown date and reopening date of the temporary layoffs (shutdowns) as follows:
  - i) If the shutdown is for a period of two (2) weeks or less - two (2) weeks' notice.
  - ii) If the shutdown is for a period of three (3) weeks or more than two (2) weeks - three (3) weeks' notice.
  - iii) If the shutdown is for a period of more than three (3) weeks but less than ninety (90) days - four (4) weeks' notice.
- c) The Company will continue all normal benefits for all employees on temporary layoff.

### **2) Layoff Procedure**

- a) Only those employees who are displaced from their normal job, location, shift or scheduled hours of work will be allowed to exercise bumping rights.
- b) No employee shall displace another employee solely for the purpose of gaining overtime while other employees are on layoff.

- c) A displaced employee must complete a Bumping Request form to use seniority rights to regain, as closely as reasonably possible, the number of hours of work they would normally have worked had the shutdown not taken place.
- d) When exercising bumping rights during a temporary shutdown, the laid-off or displaced employee can use seniority to bump a junior employee.
- e) The Company shall, in accordance with an employee's seniority and qualifications, reclassify the employee to a job being held by a junior employee for which they are qualified.
- f) If an employee is not satisfied with the reclassification, they may, within two (2) working days, exercise their seniority to displace a junior employee in any classification for which they have maintained the necessary qualifications to perform the work.
- g) Qualified shall mean:
  - i) Temporary Layoff of Less Than 21 Days  
The employee has either held the job previously through the bid procedure or job progression, has held a job in the same classification or is deemed qualified according to company records earned prior to the layoff announcement and can demonstrate the ability to safely perform the work through the task observation process and a familiarization period which may take up to four (4) hours. Entry-level jobs in this situation include:

- Labourer
- Helper
- Loadout IV
- Mill Operator IV
- Belt Construction IV
- Warehouse IV
- Mine Operator IV
- Shaftsperson IV

An entry-level job is one that all employees are considered to be qualified to hold.

ii) Temporary Layoff of 21 Days or More

The employee has either held the job previously through the bid procedure or job progression, has held a job in the same classification or is deemed qualified according to company records earned prior to the layoff announcement and can demonstrate the ability to safely perform the work through the task observation process after a one-shift familiarization period only. Entry-level jobs in this situation include:

- Labourer
- Helper
- Loadout IV
- Mill Operator IV
- Belt Construction IV
- Warehouse IV
- Mine Operator IV
- Shaftsperson IV

An entry-level job is one that all employees are considered to be qualified to hold.

- h) During periods of temporary shutdown, an employee who does not exercise bumping rights when first eligible to do so will be placed on layoff. They will then have one opportunity to be placed back on the recall list but only after the final work list for the temporary shutdown has been posted, at which time

they will be eligible for recall to any new job opportunities for which they are qualified.

- i) When a displacement of any employee takes place because of layoff or reclassification and the displacement results in a change of shifts, the affected employee shall not be eligible for overtime rates on their days of rest under their previous schedule unless they work in excess of their previously scheduled regular hours in that week. The employee will assume the days of rest under the schedule of work they assume, and if required to work on those days, they shall be paid at overtime rates.
- j) An employee receiving notice of layoff or reclassification and not exercising the employee's rights or accepting another job as provided herein shall be placed on layoff.

### C) **Downsizing**

- 1) A downsizing of the operations shall occur when an employee or employees are permanently removed or transferred from their regular jobs or shift in such a way that no employee is permanently laid off.

An employee first affected by downsizing shall receive two (2) weeks' written notice in advance of the downsizing. In the event of notice being less, Article 14.07 will apply.

#### 2) **Downsizing Procedure**

- a) Downsizing will be made on the basis of seniority. The most junior employee(s) in the classification

within the department affected will be given written notice of downsizing or reclassification.

- b) Affected employees will have two (2) options to choose from.

#### Option 1

A downsized employee may exercise their bumping rights as follows:

- i) Those employees must indicate within two (2) working days that they wish to bump. The Company will provide affected employees with bumping options. Those employees will then have up to two (2) working days to displace a junior employee in any classification and/or crew for which they have maintained the necessary qualifications to perform the work. Should they bump someone who is not the most junior, the Company will downsize the most junior employee in that classification on that crew. No employee will be displaced from their current position unless they are the most junior employee in that classification on that crew. This procedure will continue until the most junior employees in the classifications concerned are downsized.
- ii) Qualified shall mean the employee has either held the job previously through the bid procedure or job progression, has held a job in the same classification or is deemed qualified according to company records.

iii) Departments are as follows:

- K1
- K2
- K3
- Lab
- Shaft
- Administration (includes General Clerks and Warehouses)

iv) When displacement of any employee takes place because of downsizing or reclassification and the displacement results in a change of shifts, the affected employee shall not be eligible for overtime rates on their days of rest under their previous schedule unless they work in excess of their previously scheduled regular hours in the first seven-day period. The employee will assume the days of rest under the schedule of work they assume, and if required to work on these days, they shall be paid at overtime rates.

v) The Company will grant a period of familiarization or retraining of up to six (6) regular shifts worked for the employee to show that they have maintained the necessary qualifications of the job. This familiarization period can be extended by mutual agreement between the Parties.

vi) During downsizing, the following jobs will be considered to be entry-level jobs. An entry-level job is one that all employees are considered to be qualified to hold.



- Labourer
- Helper
- Loadout IV
- Mill Operator IV
- Belt Construction IV
- Warehouse IV
- Mine Operator IV
- Shaftsperson IV

### Option 2

A downsized employee may choose rate retention and retain their regular rate of pay from their permanent classification and department from which they are being displaced.

- i) An employee choosing rate retention agrees to accept any position offered by the Company. At the Company's discretion, and if available, more than one position from which to choose may be offered to more senior employees.
- ii) An employee on rate retention who is successful on a job bid will have their retained rate red circled until:
  - the rate of their job exceeds their retained rate or
  - they are awarded a second job bid.

### 3) Recalls

- a) Downsized employees and employees who have been removed from their former jobs through bumping will be placed on a recall list with their names, former jobs, former shift schedules and departments. Employees must be recalled and must accept recall to their former permanent classification, shift schedule and department.

- b) An employee who was reclassified may defer recall to their former permanent classification, shift schedule and department until they become the junior employee to be recalled. At that time, they must return to their former job.
- c) Recall rights will be satisfied when the employee returns to their former job or is the successful bidder to a permanent job posting.

**D) Unplanned Layoffs**

- 1) Where conditions beyond the Company's control develop a temporary shortage of work not exceeding six (6) consecutive calendar days, the Company may lay off employees without being required to apply the displacement by seniority provisions or the recall provisions of this Collective Agreement.
- 2) Oversupply of inventory, for any reason, shall not be considered a condition beyond the control of the Company as it pertains to this section.
- 3) The above shall only be applicable where the number of employees involved is more than twenty-five percent (25%) of the location affected and the layoff period does not exceed six (6) consecutive calendar days.

For the purposes of this section, the locations shall be:

K1  
K2  
K3

- 4) An employee who would have been laid off due to a temporary work shortage in accordance with this clause and is subsequently kept at work must accept the work assigned or be placed on temporary layoff.

## **General**

- 10.02
- 1) In no case shall an employee be laid off for any part of a regular shift after reporting for work that day.
  - 2) Overtime during layoffs should be kept to a minimum. Overtime during a layoff should be of an unplanned or emergency nature. Overtime during a layoff may occur only after the Company has taken reasonable means to schedule the senior qualified laid-off employees.
  - 3) Job posting provisions of the Collective Agreement will not apply to those classifications where employees are waiting to be recalled.
  - 4) A union steward may present a bid on behalf of a laid-off employee.
  - 5) The layoff notice provisions provided in this Agreement shall not apply when a shutdown is caused by a catastrophe or other emergency situations as referred to in Section D, "Unplanned Layoffs," which are beyond the control of the Company or on days the plant is not operating due to a statutory holiday.
  - 6) During periods of layoff, an employee who bumps within their current Progression will maintain their rate of pay within that Progression.

## **ARTICLE 11 - GRIEVANCE**

### **Definition**

11.01 A grievance shall be defined as a dispute as to the application or interpretation of the provisions of this Agreement.

### **Procedure**

11.02 Grievances meeting the above requirements shall be processed in the manner stated below.

Step 1 - An employee who feels they have a grievance as defined above shall continue their assigned duties. Before an employee actually files a grievance in writing, a meeting must be held with their supervisor to discuss the situation. Anyone who wishes to initiate a grievance shall have no more than eighteen (18) days from the occurrence of the incident to notify the Company that they would like to have a Step 1 meeting. The meeting must involve the grievor, the shop steward, the chief shop steward from the respective area and the Company's grievance team representative from the respective area. This meeting will be held within the grievor's next seven (7) scheduled working days after the notification. The objective of the meeting will be to gather information and to attempt to resolve the issue. If the participants at the meeting are unable to resolve the issue at the time, the Company will have five (5) working days to provide a written response to the grievor's shop steward.

Step 2 - If a settlement is not reached following the Company's response to this Step 1 meeting, the grievor's shop steward may in a period not exceeding ten (10) scheduled working days of the Company's response

present a written grievance to their immediate supervisor. All written grievances to be processed shall set forth the essential facts of the complaint with reference to how the employee feels aggrieved and what redress is required. The written grievance shall form the basis of the complaint through all the steps of the grievance procedure and arbitration procedure.

A second-step grievance meeting shall be held at a time agreed upon by both Parties to discuss all pending second-step grievances. The Company's final answer at Step 2 will be given in a period not exceeding seven (7) scheduled working days of the meeting. An additional meeting may be scheduled, if required, by mutual agreement of the Parties.

### **Group Grievance**

- 11.03 If a grievance as defined in 11.01 above involves a group or groups of employees, the grievance procedure will apply and commence at Step 1.

### **Union Grievance**

- 11.04 Any grievance that concerns the Union as a whole must be submitted by at least two members of the Union's Executive within eighteen (18) calendar days of the occurrence. The grievance will proceed immediately to Step 2.

### **Suspension or Discharge**

- 11.05 An employee who is being suspended or discharged shall have a shop steward and a designate of the Union Executive in attendance at the meeting.

If an employee believes they have been suspended or discharged without just and sufficient cause, the matter shall be presented at Step 1 of the grievance procedure in a period not exceeding six (6) calendar days after written notice of suspension or discharge has been sent by registered mail to the employee's last known mailing address or after written notice of suspension or discharge has been personally given to the employee.

### **Remedy**

11.06 The remedy for resolving a grievance may consist of any redress appropriate to the circumstances.

### **Referral to Arbitration**

11.07 If settlement is not reached at second step, the grievance may be referred to arbitration as set forth in Article 12.  
The Union shall provide written notice to the Company of its intent to seek arbitration. Notification must be made in a period not exceeding forty-five (45) calendar days after the completion of Step 2. If notice is not given during the forty-five (45) calendar day period, the grievance shall be deemed settled on the basis of the Company's answer at Step 2.

### **Time Limits**

11.08 If the Company representatives do not take the necessary action to process the grievance or provide answers within the time limits specified for any step, the grievance shall be automatically considered referred to the next higher step, except that arbitration shall only be invoked upon the giving of proper notice as provided in 11.07.

If the grievance is not processed by the Union within the time limits provided in the various steps, the grievance is considered settled on the basis of the Company's last answer.

The time limits of Step 1 and Step 2 may be extended by mutual agreement of the Parties.

### **General**

- 11.09
- a) Meetings on grievances shall take place during regular working hours without loss of pay, provided the meetings take place during the employee's scheduled working hours.
  - b) The Company shall supply to the Union a copy of any written disciplinary action taken against an employee.
  - c) When an employee is discharged, the appropriate shop steward for the area and a designate of the Union Executive may, upon receiving permission from their supervisor(s), leave their duties to investigate the matter. Permission will not be unreasonably denied. Management reserves the right to establish the time and time limits to perform this duty.
  - d) Upon receiving permission from the supervisor concerned, an employee with the appropriate shop steward of the Union may submit and/or process a grievance during working hours, provided there is no interruption in the work program. Permission will not be unreasonably denied.
  - e) When a meeting is held for the purpose of presenting a verbal or written warning, the employee who is receiving the discipline shall have a shop steward present.
  - f) Please refer to The Mosaic Discipline Policy – Potash Letter of Understanding as it references the length of time discipline remains current.

## **ARTICLE 12 - ARBITRATION**

### **Arbitrable Issues**

- 12.01 The arbitration procedure shall extend only to those issues which are arbitrable under this Agreement and only if the grievance was properly and timely filed and meets the requirements set out in Article 11.

### **Arbitration**

- 12.02 Within seven (7) calendar days of the date of mailing notice of intent to seek arbitration, the Union shall meet with the Company to select by lot an arbitrator from the following:

John Comrie  
Bill Campbell  
Anne Wallace

If the arbitrator selected by lot is unable to serve, then the next arbitrator whose name was drawn will be the arbitrator selected and so on until one of the arbitrators is able to serve.

- 12.03 After the arbitrator has been chosen, the arbitrator shall meet and hear the evidence of both Parties as soon as possible. The

### **Costs**

- 12.04 The Parties will equally share the costs incurred by the arbitrator.

### **Witnesses**

- 12.05 Each Party shall be responsible for the costs of its witnesses in accordance with the arrangement it has made with its witnesses.



### **One Issue**

- 12.06 The arbitrator shall not deal with more than one (1) grievance without the mutual consent of the Parties.

### **Power**

- 12.07 The arbitrator shall not have the power to add to, subtract from or modify in any way the terms of this Agreement. The arbitrator may consider only the particular issue or issues presented to them and their decision must be based solely on the interpretation of the provisions of this Agreement.
- 12.08 The arbitrator shall render a decision in writing to the Parties no later than thirty (30) calendar days after the completion of the hearing of evidence and representations made to the arbitrator on the matter by the Parties.

## **ARTICLE 13 – NO STRIKE – NO LOCKOUT**

- 13.01 The Union, its agents and each employee agree that there will be no strikes, slowdowns or withholding of production and the Company agrees that there shall be no lockout.

## **ARTICLE 14 – HOURS OF WORK AND OVERTIME**

### **Definition of Workday**

- 14.01 A workday shall be defined as a twenty-four (24) hour period commencing with the start of an employee's regular scheduled shift.

### **Definition of Workweek**

- 14.02 The workweek shall be the period commencing at midnight on Saturday and ending at midnight on the following Saturday.

### **Definition of Shift**

- 14.03 A shift shall be defined as a period of time within a workday, and these periods of time shall be referred to as day shift, afternoon shift, night shift and may be rotating or nonrotating in nature.

### **Hours of Work**

- 14.04 a) For those employees scheduled to work an eight- (8) hour workday, the basic workday shall be eight (8) hours per day and the basic workweek shall be forty (40) hours of work per week, consisting of five (5) days of eight (8) hours each.
- b) For those employees scheduled to work a twelve- (12) hour workday, the basic workday shall be twelve (12) hours per shift and the basic workweek shall be forty (40) hours per week, which shall be based on an averaging formula for hours per week.

The Parties recognize that continuous shift operations may require variations to the five- (5) day week and the number of days worked shall not exceed ten (10) days in any two-week period.

An employee's normal days of rest will be consecutive unless changed by mutual agreement in specific instances by the Parties. Nothing contained herein shall be construed as a guarantee of hours of work per day or per week.

- 14.05 It is understood by the Parties that flexibility is required in the starting time of shifts for production purposes. However, it is agreed that starting times shall not vary more than one (1) hour from the normal starting times. Any change in shift starting times outside of that permitted in this section will be allowed only by mutual agreement of the Parties.

### **Shift Schedules and Changes in Shift Schedules**

- 14.06 The Company will develop and post shift schedules at least seven (7) calendar days in advance of the effective day of the schedules.

Notations on the posting shall include location and shift times.

The Company will give employees twenty-four (24) hours' notice of any change in the employee's shift schedule.

If less than twenty-four (24) hours' notice is given, the employee(s) affected by the change will be paid two (2) times their regular straight-time rate for all hours worked on the first shift of the changed schedule. This provision is not applicable when a callout runs into the employee's regular scheduled shift. This will be governed by the callout pay provisions.

A change in location does not constitute a change in shift schedules; however, in the event of a change in location, the Company agrees to transport the affected employees on company time to and from the new location on the first day of the change only.

The Company will not change shift schedules for the purpose of avoiding the payment of overtime.

- 14.07 a) In the event the Company changes an employee's shift schedule, then during the first week of this change the employee's days of rest under their previous schedule will be observed for overtime payment.
- b) Where a crew is affected by a shift change, they will not be entitled to work on their previous schedule's days of rest in

the first week of the change except when requested by the employee(s) to make up lost pay.

- c) This provision is only applicable during the first week of the new shift schedule. It does not apply if a change of shifts is a result of any employee changing status due to promotion, preferential shifts or jobs or when an employee returns to their original shift schedule after a temporary transfer.
- d) This provision shall not be applicable when due to breakdown of equipment or reasons unforeseen to management cause a shutdown of normal operations and when management offers the affected employees other work rather than invoke the layoff procedure.
- e) If an employee is scheduled to temporarily work night shift and is then changed back to day shift due to unforeseen circumstances in such a way the employee misses a shift during the workweek, then the employee will be paid one (1) day's pay at straight-time rates for the missed shift.

### **Shift Starting Times**

- 14.08 a) The normal shift hours for those employees working an eight- (8) hour day shall be:

7:00 a.m. - 3:00 p.m.

3:00 p.m. - 11:00 p.m.

11:00 p.m. - 7:00 a.m.

Employees will be allowed a period not exceeding twenty (20) minutes each day to eat their lunch. The lunch period shall be included as paid time and shall be scheduled as near as possible to the middle of the shift.

- b) The normal shift hours for those employees working a twelve- (12) hour workday shall be:

7:00 a.m. - 7:00 p.m.

7:00 p.m. - 7:00 a.m.

Employees working a twelve- (12) hour shift will be allowed two separate periods not exceeding twenty (20) minutes each to eat their lunch. The lunch period shall be included as paid time.

### **Overtime Pay**

- 14.09 An employee will be paid two (2) times their regular straight-time hourly rate of pay for all hours worked in excess of:
  - a) Employees working an eight- (8) hour shift, for work performed in excess of eight (8) hours in any one workday.
  - b) Employees working a twelve- (12) hour shift, for work performed in excess of twelve (12) hours in any one workday.
- 14.10 An employee will be paid two (2) times their regular straight-time hourly rate of pay for hours worked:
  - a) on designated holidays,
  - b) on scheduled days of rest and
  - c) as provided for in 14.07.

The above will not apply where an employee is called out to work and works continuously into the beginning of their next scheduled shift. This will be governed by the callout provisions.

### **Pyramiding**

- 14.11 Payment of overtime work shall be made as in 14.09 or 14.10, whichever gives the employee the greatest pay. There shall be no duplication of weekly and daily overtime nor pyramiding of overtime on overtime.

## **Overtime Work**

14.12 The Company will offer overtime as far in advance as possible. All overtime is voluntary except as noted below.

Employees may be required to work overtime in an emergency situation.

Shift employees regularly scheduled to work an eight- (8) hour shift on a maintenance shutdown day may be required to work for twelve (12) hours when the Company elects to operate on those days, provided twenty-four (24) hours' notice is given.

In the event that the Company elects to only have a portion of the crew work a twelve (12) hour shift, then they will offer the four (4) hours overtime in the following order:

- Offer the overtime to qualified employee(s) on the crew concerned in the order of lowest to highest on the overtime distribution list.
- Assign the junior qualified employee(s) on the crew concerned.

Overtime that is not of an emergency nature will be offered to the employees on the shift who normally perform the work. If the employees on the shift decline the overtime, it will be offered to other qualified employees within the department.

## **Overtime Meals**

14.13 *In the case of unscheduled overtime, if the work is expected to be more than two (2) hours in duration, the employee(s) affected will be supplied an overtime meal at their regular quitting time, and approximately every four (4) hours of work thereafter.*

- 14.14 In the case of unscheduled overtime, the Company will supply transportation from the plant site to the employee's home where they have no other means of transportation available or if requested by the employee.

When a carpool driver is required to work unscheduled overtime, the Company shall supply the members of the carpool who are not required to work overtime with transportation to their homes if there is no other means of transportation available or if requested by any member of the carpool.

### **Overtime Distribution**

- 14.15 a) Overtime will be distributed among the employees from the department who occupy the classification that normally performs the work.
- b) If those employees who are first entitled to the overtime are not available or decline the overtime, then qualified employees in the next lower line of progression will be asked to work the overtime. If these employees decline, then any qualified employee within the department will be asked to work, based upon the balance of overtime.
- c) Overtime that occurs because the job carries over the regular shift will first be offered to the employees who worked on the job. If they decline, then any qualified employee within the department will be asked to work, based upon the balance of overtime.
- d) If the Company errs and an employee from the wrong classification works overtime, the Company will allow the overlooked employee to work the missed time at overtime rates at a time convenient to the employee, unless the time chosen is totally impractical to the Company. The work

assigned as work-in-kind will not be work that would normally result in a different employee being asked to work overtime; i.e., the work-in-kind will not cause another employee to miss an overtime opportunity.

- e) This Article does not assume that each employee sharing Company to keep overtime
- f) If an employee is absent from work for one or more days during the employee's regular schedule, the *employee will be placed at the bottom of the Overtime Distribution List for their* next scheduled days off. For the purposes of determining whether an employee will be called, absences from work shall not include the following:
  - i) Pre-authorized vacation
  - ii) Bereavement leave
  - iii) Jury duty leave
  - iv) Authorized union leave

However, if an employee is called for overtime by the Company despite an absence from work, and works that overtime, the employee shall receive overtime rates for the hours worked as per Article 14.10.

### **Lists**

- 14.16 Up-to-date lists showing how overtime has been allocated within the particular group in the area on the shift shall be maintained by the Company and shall be posted by Tuesday at noon of each week. *This list will be used to offer overtime opportunities until an updated list is created the following week.* The list will show employee names, overtime hours worked weekly, and overtime hours worked in the moving twelve (12) month window. The recording of overtime worked shall be done utilizing a “moving



twelve-month time frame” with the thirteenth month dropping off as a new month is added.

The Company will furnish to the Union a copy of the overtime distribution list including all hourly employees on a monthly basis.

### **Maintenance of Balance of Overtime**

- 14.17 If a balance of the overtime hours worked among a group which normally shares overtime work is not properly maintained because of improper allocation and a grievance is filed, and as a result an employee’(s’) case is proven, then the off-balance overtime condition shall be identified and the imbalance corrected as soon as practical until a fair balance in the overtime distribution is re-established.

### **Callout**

- 14.18 If an employee who has left the company premises is called out to work outside their regular hours, they shall be guaranteed a minimum of four (4) hours’ pay at two (2) times their regular straight-time rate. Employees called out shall not be required to perform routine work after they have completed the work for which they were originally called out, except that they may be required to perform emergency work consistent with their skills and arising during the period of the callout.

In the event an employee on a callout actually works four (4) hours or more in the eight- (8) hour rest period immediately preceding the start of their next shift, they shall have the starting time of their next shift adjusted to provide for eight (8) hours’ rest, after which they will receive a normal day’s pay.

Should the callout require the employee to work up to the start of their next regular shift, they will be permitted to remain at work

at straight-time rates until they have accumulated the balance of hours normally worked on a regular shift (i.e., 8 or 12 hours). The employee will then be allowed to go home but will be paid at straight-time rates for the remainder of their regular shift.

Day shift employees who are called out to work between the hours of 11 p.m. and 5 a.m. and who do not receive eight (8) hours' rest prior to the start of their next shift will be allowed to remain at rest for eight (8) hours. Employees will then be required to work the remainder of the next scheduled shift; and if they complete the shift, they will be paid for the full shift.

In the event an employee is required to return to work for one (1) hour or less after receiving eight (8) hours' rest as referred to above, they shall be allowed to work the period of one (1) hour or less at straight-time rates at the beginning of their next scheduled shift. An employee who has worked sixteen (16) hours in the previous twenty-four (24) hour period will be granted their next scheduled shift off with pay at their regular straight-time rate.

### **Reporting Pay**

- 14.19 When an employee reports for scheduled work that has been cancelled without notification to the employee, they will be provided with work or pay equal to the hours scheduled. They shall perform duties as assigned for this period. If work cannot be made available, the employee will not be required to stay at work and will receive straight-time pay equivalent to the hours of the scheduled work. An employee who has no phone or an incorrect phone number on file shall be deemed to have been given notice of cancellation.

### **Shift Relief**

- 14.20 No employee assigned to a rotating shift or continuous operation shift shall leave at the end of the shift until their relief reports, unless released by their supervisor.

### **General (All Employees)**

- 14.21 An employee who worked half their rest hours or more in the rest period immediately preceding the start of their next shift shall, at the request of the employee, be given the shift off without pay.

### **Overtime While on Bereavement Leave or Vacation**

- 14.22 a) Employees who are on bereavement leave are not available for overtime except to prevent a mine or mill emergency (e.g., power failure where nobody else is available to restore power). The following guidelines will apply:
- Employees who take one or more days of bereavement leave are not available for overtime until the beginning of their next regularly scheduled day of work.
  - The employees' supervisor is responsible for informing dispatch or the shift supervisor when their employees are on bereavement leave and not available to work overtime. Employees who are unavailable should not be called to work overtime.
  - Dispatchers or shift supervisors are responsible to ensure that employees are returned to "available" status after the bereavement leave has ended.

Situations will occur where supervisors calling out employees for overtime may not always know who is on bereavement leave. Employees who are called in error have a responsibility to tell the supervisor calling that they are on bereavement leave and thus not eligible for overtime.

- b) Employees who are on vacation are not available for overtime except to prevent a mine or mill emergency (e.g., power failure where nobody else is available to restore power). The following guidelines will apply:
- Employees who take less than one day of vacation are not restricted with regards to when they are available to work overtime.
  - Employees are considered to be unavailable for overtime until 24 hours have expired after the beginning of the last scheduled day of vacation.
  - The employees' supervisor is responsible for informing dispatch or the shift supervisor when their employees are on vacation and not available to work overtime. Employees who are unavailable should not be called to work overtime.
  - Dispatchers or shift supervisors are responsible to ensure that employees are returned to “available” status after the 24-hour window has expired.

Situations will occur where supervisors calling out employees for overtime may not always know who is on vacation. Employees who are called in error have a responsibility to tell the supervisor calling that they are on vacation and thus not eligible for overtime.

## **ARTICLE 15 – WAGES, PREMIUMS AND ALLOWANCES**

### **Wage Scale**

- 15.01 a) The wage scale for the job classification is set forth in Appendix A and the rates will be effective commencing at *the start of the first scheduled shift* on the date indicated in Appendix A.

- b) Employees shall receive a premium of Two Dollar (\$2.00) per hour while blasting, provided they are licensed to do so. This premium shall be applicable only for the period while actually performing blasting but in no case shall the premium be paid for less than a one- (1) hour period.
- c) Effective July 4, 2007, a premium of Thirty-Five Cents (\$.35) per hour will be paid to all boiler operators with water certification.

15.02 Effective *February 1, 2023*, an employee working the twelve (12) hour rotating shift schedule will receive a shift premium of *Two Dollars and Twenty-seven Cents (\$2.27)* per hour for all hours worked. An employee working the twelve (12) hour day shift schedule will receive a shift premium of *One Dollar and Two Cents (\$1.02)* per hour for all hours worked. An employee working any other day shift schedule will receive a shift premium of *Three Dollars and Fifty-Two Cents (\$3.52)* per hour for all hours worked between the hours of 4:00 pm – 6:00 am.

*Effective February 1, 2024, an employee working the twelve (12) hour rotating shift schedule will receive a shift premium of Two Dollars and Thirty-four Cents (\$2.34) per hour for all hours worked. An employee working the twelve (12) hour day shift schedule will receive a shift premium of One Dollar and Nine Cents (\$1.09) per hour for all hours worked. An employee working any other day shift schedule will receive a shift premium of Three Dollars and Fifty-nine Cents (\$3.59) per hour for all hours worked between the hours of 4:00 pm – 6:00 am.*

15.03 An employee required by the Company to maintain certification of their trade papers, tickets or licenses shall be allowed time as required. The costs associated with certification will be paid by the Company. The employee will be reimbursed for any time

lost during a day they would otherwise have worked. The Company will provide transportation if required.

## **ARTICLE 16 – NEW OR CHANGED JOBS**

- 16.01 If the Company should combine job classifications, change job classifications and/or establish new job classifications, the Company shall develop appropriate wage rates for the combined, changed or new job classifications in relation to jobs, job classifications and wage rates then in effect and will put the rates into effect. The Company will notify the Union, in writing, fifteen (15) days prior to the rates being placed into effect and, if requested, will meet with the Union to discuss said rate(s). The Company will also supply the Union with copies of job qualifications and requirements.
- 16.02 If the Union disagrees with the rate or rates so established after the rates have been in effect for thirty (30) working days, a grievance may be filed within fourteen (14) days thereafter in the second step of the grievance procedure, Article 11.02.
- 16.03 If the matter above is processed to arbitration under Article 12, the arbitrator shall, in determining the rate(s), do so in relationship to the established jobs, job classifications and wage rates as shown in Appendix A.

## **ARTICLE 17 – HOLIDAYS**

### **Designated Holidays**

- 17.01 a) The following holidays when not worked by an employee shall be paid provided they are an active employee. Active employee shall include: at work, on vacation, on temporary layoff or on special time off with pay.

New Year's Day  
Family Day (Third Monday - February)  
Good Friday  
Victoria Day  
Canada Day  
Saskatchewan Day  
Labour Day  
Thanksgiving Day  
Remembrance Day  
Christmas Day  
Boxing Day

- b) The Company will pay an employee at their regular straight time rate if the holiday occurs during the first four weeks of short term disability. Any holidays occurring during the balance of short term disability will be paid in accordance with Article 21.02. Employees collecting WCB or LTD benefits are not eligible for statutory holiday pay.

### **Holiday Pay**

- 17.02 a) An employee eligible for holiday pay under the provisions of this Article shall receive a normal scheduled day's (8 or 12 hours) pay at their regular straight-time rate for all designated holidays listed in Article 17.01. If an eligible employee is required to work on any above-mentioned holidays, they shall be paid two (2) times their regular straight-time hourly rate for all hours worked on the designated holiday in addition to the normal scheduled day's (8 or 12 hours) straight-time pay. A shift employee who works for twelve (12) hours on a Tuesday stat (currently the day used for maintenance shutdowns and for averaging shift workers' hours) will be paid twelve (12) hours of stat pay.

- b) Shift employees regularly scheduled to work a statutory holiday will be required to work when the Company elects to operate on those days.

The Company may elect to operate with reduced manpower on statutory holidays. All work assigned will be offered by seniority in the following order:

- Offer it to the qualified employees in the line of progression within the department on the crew concerned.
- Offer it to other qualified employees in the department.
- Assign the junior qualified employee on the crew concerned if required.

- 17.03 a) When a designated holiday falls on an employee's regular day(s) of rest, their next regular scheduled workday(s) shall be paid at two (2) times their regular straight-time hourly rate for all hours worked on those day(s) or they may be given an additional day(s) of rest immediately following the designated holiday(s).

When an employee is given an additional day of rest (day in lieu), the amount paid for the day in lieu to that employee pursuant to Article 17.01 shall be the employee's straight-time pay for the employee's regular scheduled shift.

- b) During a temporary layoff, the "additional day(s) of rest immediately following the designated holiday(s)" would be the first workday(s) immediately following the designated holiday(s) on the affected employee's schedule if they had not been laid off. If these days occur within the confines of the temporary layoff, the affected employee will return to work after the layoff on regular time on their first scheduled shift.



## **ARTICLE 18 – ANNUAL VACATIONS**

18.01 An employee with one (1) year or more of continuous service but less than six (6) years of continuous service will be eligible on their anniversary date to one hundred and twenty (120) working hours of annual vacation. For every additional year of continuous service after five (5) years, an additional eight (8) working hours of vacation will be added to the total annual vacation up to the tenth (10<sup>th</sup>) year.

18.02 An employee with ten (10) years or more of continuous service but less than sixteen (16) years of continuous service will be eligible on their anniversary date to one hundred and sixty (160) working hours of annual vacation.

18.03 For every additional year of continuous service after fifteen (15) years, an additional eight (8) working hours of vacation will be added to the total annual vacation up to the twentieth (20<sup>th</sup>) year.

An employee with twenty (20) years or more of continuous service will be eligible on their anniversary date to two hundred (200) working hours of annual vacation.

For every additional year of continuous service after thirty (30) years, an additional eight (8) working hours of vacation will be added to the total annual vacation up to the thirty-fifth (35<sup>th</sup>) year.

An employee with thirty-five (35) years or more of continuous service will be eligible on their anniversary date to two hundred and forty (240) working hours of annual vacation.

18.04 An employee must meet the requirements of completed service (anniversary date) in order to qualify for payment per 18.01, 18.02 and 18.03.

- 18.05 An employee with five (5) years or more of continuous service will receive, on the pay period following February 15 of each year, a vacation bonus of One Hundred and Fifty Dollars (\$150.00). An employee with ten (10) years or more of continuous service will receive, on the pay period following February 15 of each year, a vacation bonus of Two Hundred Dollars (\$200.00). The employee will be eligible for the bonus if their anniversary date falls at any time during that calendar year. Employees who have the required years of continuous service and are on an approved leave of absence during the pay period following February 15, will receive their vacation bonus upon their return to work.
- 18.06 The vacation period shall extend from January 1 to December 31. Vacation earned in one year and vacation earned in the next year may not be taken consecutively unless the Company approves the employee's request. It is understood that in scheduling the vacation full consideration of operating requirements and the employee's service will be given.
- 18.07 Vacation pay will be calculated based on total compensation, which includes base pay, overtime pay, statutory holiday pay, shift differential, vacation pay, special time off with pay, short-term disability, blasting premiums, and Step-up supervisor premiums. Total compensation does not include LTD benefits, Company's ISAP contributions or WCB benefits.

Vacation pay will be based on the following percentages:

<b>Service in Years</b>	<b>Vacation Pay Percentage</b>
0 to 5	6.90%
6	7.36%
7	7.82%

8	8.28%
9	8.74%
10 to 15	9.20%
16	9.66%
17	10.12%
18	10.58%
19	11.04%
20 to 30	11.50%
31	11.96%
32	12.42%
33	12.88%
34	13.34%
35 or more	13.80%

18.08 Employees returning from LTD *or an approved unpaid absence greater than four months* may waive unpaid vacation time *in the year following in which it was accrued*. Based on the following formula:

(Number of days on LTD *or unpaid leave* in a calendar year/365 Days) X vacation entitlement for the year = Number of unpaid hours

18.09 New employees who have less than one (1) year of service shall receive vacation entitlement based on ten (10) hours' vacation for each month of employment.

18.10 Vacations are not cumulative and cannot be carried over to the following year unless by mutual agreement of the Parties.

18.11 On or before December 1 of each year, employees may elect to have their vacation paid out on a quarterly basis for the subsequent calendar year. Employees who choose this option

will have their vacation pay issued *on the second pay day of each of the months March, June, September and December.*

All employees who do not elect to have their vacation paid on a quarterly basis, will be paid their full vacation entitlements *on the second pay day* in January.

*Vacation pay will be paid separately from an employee's regular pay.*

- 18.12 When a designated holiday occurs during an employee's vacation, they will not be permitted or required to use vacation on the designated holiday or the day in lieu.
- 18.13 If an employee is confined to a hospital due to unforeseen circumstances during their vacation, they may receive any unused sick pay benefits for each scheduled working day of confinement in accordance with the provisions of Article 20.  
The Company will allow the employee to take returned days of vacation at a later time, but in no case shall the vacation period exceed the provisions under Article 18.

Employees who are on vacation and attend a funeral of their immediate family on their normal workday will be handled as per Article 19.10e).

### **Vacation Shutdown**

- 18.14 A vacation shutdown period can be designated by the Company provided each vacation shutdown period falls during the school summer vacation period.

During the designated period, employees not required to work by the Company will be required to take vacation.

The Company will notify employees of a pending vacation shutdown no later than May 1 in order for employees to plan their vacation. The Company will advise by posting no later than May 15 the crews that will not be affected by the shutdown and the employees that will be required to work during the vacation shutdown. Exceptions for unforeseen situations will be discussed between the Parties.

The summer vacation shutdown will be for a period of one (1) or two (2) weeks, and the Company may extend the vacation shutdown to a maximum of one (1) additional week for a total of three (3) weeks. Employees who have used vacation during the vacation shutdown will have the option of taking vacation or unpaid leave for the third week. If work is made available for the full three weeks of the vacation shutdown, the employee will be required to work the third week or use vacation. If work is not made available for the full three weeks, the third week will remain as the employee's option of taking vacation or unpaid leave.

Employees with eighty (80) hours or more of remaining vacation will be required to take eighty (80) hours of vacation during the vacation shutdown before they are eligible to take unpaid leave. The eighty (80) hours will be reduced by any statutory holidays and time that an employee works. If an employee has less than eighty (80) hours of vacation remaining, the employee will be placed onto unpaid leave or work will be made available for the employee. The employee may request earned vacation from the current year, which may be approved at the Company's discretion. However, there will be no earned vacation pay advanced until the completion of the calendar year.

## **ARTICLE 19 – LEAVE OF ABSENCE**

### **Personal Leave**

19.01 The Company may grant a personal leave of absence for a period of up to fourteen (14) calendar days without pay. This leave may be extended by mutual agreement of the Parties. It is understood that the Company will consider when deciding to grant or refuse a request for leave:

- a) Whether the leave will interfere with the business and operations requirements of the Company.
- b) Whether a qualified replacement is available to replace the employee during the leave.
- c) Whether denial of the leave would cause undue hardship to the employee.

19.02 An employee who requests a leave of absence shall request the leave in writing at least one (1) week in advance of the leave unless there was no possibility that they had prior knowledge of the necessity of the leave.

### **Sick Leave of Absence**

19.03 The provisions of this sick leave of absence section do not affect sick leave benefits specified elsewhere in this Agreement.

19.04 Employees shall be granted a sick leave of absence without pay provided:

- a) The leave is for personal illness or injury and the employee is medically unable to report for or do their regular work.
- b) The leave shall be for a maximum period of thirty-six (36) months if the employee has ten (10) or more years of seniority. If an employee has less than ten (10) years of seniority, the leave shall be for a maximum of twenty-four

(24) calendar months or a period equal to their seniority, whichever is lesser; however, for this purpose, every employee is considered to have a minimum of one (1) year's seniority. The period referred to above may be extended by mutual agreement between the Parties.

19.05 In all cases of sick leave, the employee(s) shall, prior to returning to work and upon a request of the Company, submit to a medical examination by a qualified practitioner at the Company's expense to ensure that they have the required health qualifications.

### **Union Leave of Absence**

19.06 The Company shall grant a Union leave of absence as authorized in writing by the Local or National Union without pay provided:

- a) The absence will not interfere with the business and operational requirements of the Company.
- b) A qualified replacement is available at the time of the leave.
- c) The Company will not use overtime as a reason for denying the leave.
- d) The Union requests the leave, in writing, at least two (2) weeks in advance of the leave, unless there was no possibility that the Union had prior knowledge of the necessity for the leave.

The total of the accumulated leaves may not exceed two hundred (200) days per year, excluding the following leave requests, which will be granted without restriction:

i)	Saskatchewan Federation of Labour Convention	5 employees
ii)	Canadian Labour Congress Convention	2 employees
iii)	Unifor National Convention	6 employees

iv)	Unifor Prairies Council	6 employees
v)	Unifor Area Council	6 employees
vi)	Potash Council	6 employees
vii)	Second Step Grievance Committee	7 employees
viii)	Negotiations Committee	7 employees
ix)	U/M Meetings	7 employees
x)	Joint Dialogue Meetings	5 employees

No more than two (2) employees per crew will be granted leaves at any one time. Consideration will be given for special circumstances that may require extensions.

- 19.07 No more than seven (7) employees shall be absent for more than seven (7) calendar days at any one time provided the leave has been granted as per Article 19.06. Consideration will be given for special circumstances that may require extensions.

### **Extended Leave for Union Business**

- 19.08 An extended leave of absence, without pay but with maintenance and accumulation of seniority up to one (1) year, shall be granted to a maximum of two (2) employees at any one time designated by the Union for the conducting of full-time union business on behalf of Local 892 or for Unifor. Leave shall be for not less than one (1) month nor more than one (1) year unless extended by mutual agreement of the Parties for up to another one- (1) year period. Not more than one (1) employee from any one (1) classification shall be allowed leave at any one time.

### **Jury Leave and Witness Leave**

- 19.09 When an employee is summoned to and reports for jury duty or witness duty, they shall be paid the difference between the daily amount received for jury or witness services and their regular



hourly rate of pay if they otherwise would have been scheduled to work and do not work.

If the employee is not needed for jury or witness duty for all the hours of the missed shift, they will return to work as soon as reasonably possible. Hours the employee could reasonably have worked but did not work will be deducted from their pay.

Compensation shall be payable only if the employee presents a written statement from the appropriate court official showing the date and time served and the amount of payment received on each date.

### **Bereavement Leave**

- 19.10 a) In the case of the death of a member of the immediate family of an employee, the Company, upon notification, will grant a maximum of four (4) days' paid bereavement leave. These days are to be taken within the week from the date of death and/or in the period starting one week before and ending one week after the date of observance.
- b) An employee may request and will be granted up to an additional fourteen (14) days' leave, without pay, providing the request is made in writing.
- c) In the event an employee is required to be an active pallbearer at the funeral of another company employee or company retiree, the Company will grant the necessary time off and they will receive their normal day's pay, excluding any premiums, for the regular scheduled time absent on their shift.
- d) For the purposes of bereavement leave, "immediate family" shall include the employee's spouse, children, mother, father, stepmother, stepfather, brother, sister, niece and nephew, mother and father-in-law, brother and sister-in-law, son and

daughter-in-law and grandparents and grandchildren of the employee or spouse, foster child, foster parent, legal ward or legal guardian, if the relationship has been legally established. Common-law status shall be recognized if the employee has notified the Company of the common-law status prior to the bereavement.

- e) Employees who are on vacation and who attend a funeral of a member of their immediate family will have their vacation reinstated upon their return. The amount of vacation reinstated will be equal to the amount of funeral leave that the employee would be entitled to as per Article 19.10a) of the Collective Agreement. Employees who are off work due to injury or illness or other leaves of absence will not receive bereavement leave. Employees who are off work due to a statutory holiday will not receive bereavement leave on that same day.
- f) In the event of the death of an Aunt or Uncle, the employee shall be entitled to one unpaid regular shift off on the date of observance.

### **Maternity, Adoption and Parental Leave**

19.11 Leave of absence for maternity, adoption or parental leave will be granted as per the current Saskatchewan legislation on employment standards.

### **Educational Leave of Absence**

19.12 Employees may request a leave of absence to further their education for the sole purpose of advancement with the Company by attending full-time classes of instruction. Pre-employment type instruction is not eligible for leave under this section.

Subject to the above, the Company will give consideration to the request conditional on the following:

- the employee must have two (2) or more years of service;
- the leave will not interfere with the business requirements of the Company;
- there is a qualified replacement for the affected employee;
- the leave is requested in writing at least three (3) months in advance with all details of the instruction course;
- the leave of absence does not exceed nine (9) months unless extended by the Company;
- not more than two (2) leaves are given at K1, K2 and K3 operations during any one time.

If granted by the Company, leaves will require that the affected employee attend each session of the course. If the employee fails to attend each session of the course, they will be terminated unless they have a legitimate reason for missing the sessions.

### **General**

- 19.13 When an employee returns to work following any leave of absence, the Company will reinstate them in their former job if the former job is still in existence and unchanged in content, provided they are still qualified to perform the work. If the job has been abolished or its content substantially changed, the employee may displace the junior employee in a job grade which is equal to or below their former job grade or the junior employee in a job previously held and for which they are qualified.
- 19.14 For leaves of absence of one (1) year or less, all seniority is maintained and accumulated. For leaves of absence exceeding one year, seniority will be maintained but not accumulated.
- 19.15 An employee who becomes a candidate or is elected to public office shall receive a leave of absence without loss of seniority in

accordance with current Saskatchewan legislation on employment standards.

## **ARTICLE 20 – SPECIAL TIME OFF WITH PAY**

20.01 Employees are paid their normal base wage for personal disability on the following basis:

### Day Shift Employees

<b>Benefit - Full Years of Continuous Service in the Calendar Year</b>	<b>Paid Hours in the Calendar Year</b>
Less than 1 year	1.5 hours for each complete month remaining
1 year	18
2 years	27
3 years	36
4 years	45
5 or more years	56

### 12-Hour Shift Employees

<b>Benefit - Full Years of Continuous Service in the Calendar Year</b>	<b>Paid Hours in the Calendar Year</b>
Less than 1 year	2 hours for each complete month remaining
1 year	24
2 years	36
3 years	48
4 years	60
5 or more years	72

These hours are for routine disability and also cover time spent for routine examinations (medical, dental, eye). They may also

be used in the case of illness of spouse or dependent child or birth/adoption of a child.

An employee will be able to use one shift of the allotted hours as a personal day off. The personal day requires a supervisory approval process similar to vacation.

Personal days cannot be carried over from one year to the next.

A medical certificate will be required when an employee has been absent for a period in excess of three (3) consecutive scheduled workdays. A medical certificate or verification may be requested for a period of absence of less than three (3) days.

The special time off with pay will be credited to each employee at January 1 of the calendar year. An employee will be paid for special time off with pay as the time is used. If any portion of the time remains unused as of December 31 of any calendar year, the employee will be paid out the balance of the unused days in the final full pay period of the current year. Should an employee retire during the calendar year, the employee will be credited with the full amount of special time off with pay they are entitled to under this Article for the year in which the retirement takes place, and the time shall be paid out in the pay period that follows the retirement date. Payment is based on the employee's rate at the time of payment.

Unused hours do not accumulate from year to year.

- 20.02 When an employee is absent under this Article and a designated holiday occurs, they shall be paid a normal scheduled day's (8 or 12 hours) pay at their regular straight-time rate and payment shall not result in a reduction of any of the days off as described in 20.01, provided the employee satisfies the eligibility requirements as outlined in Article 17.01.

20.03 Employee(s) will not be entitled to special time off with pay when absent from work due to a statutory holiday, leave of absence or layoff or for those days which they would have been scheduled as regular days off. Sick pay entitlement for employees who are on vacation will be dealt with as per Article 18.13.

## **ARTICLE 21 – EMPLOYEE BENEFITS**

21.01 During the lifetime of the Agreement, the Group Insurance Plan as described in the "Benefits Handbook for Hourly Employees at Esterhazy, Saskatchewan" will be maintained except as amended hereafter.

It is understood that disability benefits are payable only after an employee has exhausted the employee's sick pay benefits as provided in Article 20.

A 12 hour employee may reserve the last forty-eight (48) hours of accumulated paid sick leave to be used at a later time. All other employees may reserve the last forty (40) hours of accumulated paid sick leave to be used at a later time.

21.02 a) Short-Term Disability

- i) Premiums to be fully paid by the Company.
- ii) If your disability results from a nonoccupational injury, income benefits will be payable from the first scheduled workday you are unable to report for work up to a maximum of thirty (30) weeks during any one period of disability.

- iii) If an employee's disability results from a nonoccupational illness, income benefits will be payable at the start of their fifth scheduled workday that the employee was unable to report to work up to a maximum of thirty (30) weeks during any one period of disability.
- iv) When employees are on short-term disability for less than seven (7) calendar days, short-term disability benefits will be calculated based on 70% of an employee's regularly scheduled hours.

Employees who are on short-term disability for more than seven (7) calendar days, short-term disability benefits will be calculated based on 70% of a forty- (40) hour workweek.

b) Long-Term Disability

- i) Sixty percent (60%) of the premiums will be paid by the Company and forty percent (40%) will be paid by the employees.
- ii) Benefits will be seventy percent (70%) of normal earnings, including fifty percent (50%) of Canada Pension Plan benefits, per month.
- iii) Employees will be required to purchase additional long-term disability benefits that will index an employee's level of coverage based on the Cost of Living Allowance (COLA) or the Consumer Price Index (CPI). Premiums to include indexing will be incurred by the employee. Indexing will cover the full monthly benefit level of seventy percent (70%) of normal earnings.

The following calculation will be used to determine the indexed value of an employee's long-term disability benefits.

Cost of Living Allowance (COLA) = lesser of 5% of benefit or 60% of Consumer Price Index (CPI).

iv) No employee shall opt out of Long-Term Disability

c) General

Eligibility for entrance into the above plans shall be provided for in the applicable benefit plan policy. None of the above benefits will be reduced as a result of the employee holding private insurance.

All benefits under this Article shall be based on the job title rate of the employee at the time of commencement of receipt of any of the benefits. The Company agrees to distribute a copy of the group insurance booklet to all employees.

d) Dental Plan

A dental insurance plan will be established covering employees and their spouse, where applicable, with the employee paying twenty percent (20%) of the dental bill and the Plan paying eighty percent (80%) of the dental bill.

The Company will pay the full cost of the Plan.

The Dental Plan will not have a maximum limit and will include orthodontia.

The Dental Plan will include unmarried, dependent children to age twenty-three (23) if the child is a



full-time student at an accredited school and remains a dependent.

Dependent children referred to above shall be eligible for basic dental coverage paying eighty percent (80%) of the dental bill.

Dependent children referred to above shall be eligible for defined major services including orthodontia benefits and shall be payable at fifty percent (50%) of normal and customary charges under the Saskatchewan Dental Association Fee Schedule.

To be eligible for payment of a dental bill, an employee's charges as submitted to the Company for payment must conform with the regulations of the Plan as outlined and the Saskatchewan Dental Association Fee Schedule.

e) Vision Care

As part of the Group Benefits Program, effective *February 1, 2023*, each employee, spouse and dependent child will be eligible for vision care in the amount of *Four Hundred Dollars (\$400.00)* per person plus up to *One Hundred and Thirty Dollars (\$130.00)* per employee/ spouse and dependent child for eye exams during any consecutive twenty-four (24) month period. Eye exams are not subject to the deductible. *Laser eye surgery will be covered at 50% to a joint lifetime maximum of \$2000 per employee or spouse/partner.*

f) Medical Plan

The Medical Plan will provide coverage for the employee, spouse and eligible dependent children as described in the

“Benefits Handbook for Hourly Employees at Esterhazy, Saskatchewan.”

g) Company Benefit Level

Effective February 1, 1995, the benefit levels provided by the Company will be frozen in such a way that the Company will not assume any additional Medicare costs that may flow to employees as a result of any government off-loading of future costs of Medicare.

h) Dependent Life Insurance

The Company will provide dependent life insurance of \$7000 for a dependent spouse and \$7000 per dependent child. This insurance benefit is available to all active hourly employees. Couples working for Mosaic Esterhazy will be treated as two individual employees. In the event of the death of a dependent child, each parent of the child would receive a payment of \$7000.

**General**

21.03 In the event an employee who has been injured on the job and who has subsequently received a medical certificate stating that they are fit for work, the Company will make a special effort to offer them employment within their ability for jobs that have become available. The time limit for consideration under this clause is subject to Article 19.04 b).

**Wellness Account**

21.04 *Effective January 1, 2023, all active employees on January 1 of each calendar year will be allotted \$300 into a Wellness Account. New Hires will receive a prorated amount based on their start date within the calendar year. Eligible expenses will be*

*identified and reimbursed as per the plan text with the benefit carrier.*

### **Maternity Benefits**

21.05 *Effective February 1, 2023, eligible employees will receive a eight (8) week benefit which will top up their EI income to 100% of their base weekly earnings.*

## **ARTICLE 22 – PENSIONS**

22.01 During this Agreement, the retirement benefits as described in the Company's pamphlet entitled "Benefits Handbook for Hourly Employees at Esterhazy, Saskatchewan" will be maintained.

22.02 Effective February 1, 2022, the Pension Plan Summary shall include a monthly pension of *Eighty-One Dollars and Fifty Cents (\$81.50)* per month per year of service. Effective February 1, 2023, the Pension Plan Summary shall include a monthly pension of *Eighty-Two Dollars and Fifty Cents (\$82.50)* per month per year of service. Effective February 1, 2024, the Pension Plan Summary shall include a monthly pension of *Eighty-Six Dollars and Fifty Cents (\$86.50)* per month per year of service.

22.03 The monthly pension will be in addition to any monies a retiree may receive from C.P.P. and Old Age Benefits.

22.04 An employee will be entitled to full, vested retirement benefits after two (2) years of seniority.

22.05 While the normal retirement for all employees is age sixty-five (65), all eligible employees after reaching the age of sixty-one (61) shall be entitled to early retirement with no reduction in benefits.

If you retire early, your pension will be reduced by four percent (4%) for each year by which your pension starting date precedes your sixty-first (61<sup>st</sup>) birthday.

- 22.06 Credited service for the calculation of retirement benefits shall include all employment time with Mosaic Potash Esterhazy.
- 22.07 In addition to the normal survivor protection of the pension determined by personal selection at the time of retirement, the Mosaic Potash Esterhazy Limited Partnership Retirement Plan offers spousal protection in the event of the death of an employee before the employee's pension starts.
- 22.08 Effective May 28, 2013, all new hires will be enrolled in a Defined Contribution (DC) Pension Plan. The employee will be required to contribute 5.5% of base earnings and the Company will match with a 5.5% contribution. *Effective February 1, 2023, employee and Company contributions will increase to 5.75% of base earnings.* Existing employees will have the option to voluntarily enroll from the Defined Benefit Pension Plan (DB) to the DC Plan on an annual basis. Employees who elect to move into the DC Plan will have their service in the DB Pension Plan frozen and will continue to accrue the negotiated DB benefit.

## **ARTICLE 23 - NOTICES**

- 23.01 Any notice to either Party shall be addressed as follows:

To the Company:

Mosaic Potash Esterhazy  
Attention - Human Resources Manager  
Esterhazy, Saskatchewan  
S0A 0X0

To the Union:

Local 892, Unifor  
Attention - Unit Chairperson  
P.O. Box 1509  
Esterhazy, Saskatchewan  
S0A 0X0

## **ARTICLE 24 – SAFETY AND HEALTH**

### **Preamble**

- 24.01 The Parties, in recognizing the importance of an active program to promote safety and health in working conditions and practice, have agreed as follows:
- 24.02 In matters pertaining to occupational health and safety, the current legislation on occupational health and safety for the Province of Saskatchewan and the associated Regulations shall be the basic guide in the development of and implementation of a safety and occupational health program.
- 24.03 The Company agrees to make reasonable provisions for the safety and occupational health of its employees during the hours of employment.
- 24.04 The Union agrees that careful observance of safe working practices and safety rules is a primary duty of all employees. The Company agrees that there will be uniform enforcement of the rules among employees in scope and these rules shall be enforced without discrimination.
- 24.05 For the continued protection of its employees, the Company retains its right to require any employee to submit to a medical examination at the Company's expense by a company-designated medical practitioner at any time or from time to time to determine

the fitness of the employee. The Company has the right to utilize the report of the medical examination to aid it in determining whether the employee can perform their duties in a safe and satisfactory manner. The Company will discuss with the Union and provide reason(s) prior to sending an employee for the above mentioned medical examination.

24.06 Safety and health problems will be resolved as quickly as practicable.

24.07 Workers have a duty to participate in activities that improve health and safety. They must follow health and safety policies, plans and procedures that are lawfully established by the employer.

#### **Occupational Health Committees (OHCs)**

24.08 There shall be *three (3)* Occupational Health Committees with union representation as follows:

- a) K1 - two (2) employees
- b) K2 - two (2) employees
- c) K3 – two (2) employees.

The number of company representatives on these Committees may be equal to the number of union representatives, but in no case shall the number exceed the number of union representatives.

The Parties shall select their members on each Committee and the persons designated as Co-chairpersons of each Committee. There shall be two (2) Co-chairpersons for each of the Committees (one Company/one Union). Chairpersonship of each Committee shall alternate on a meeting basis.

When one Co-chairperson is acting as chairperson, the other will act as secretary. Each Party may select alternate members for each Committee who may be called to act in the absence of regular Committee members.

- 24.09 The purpose of the joint Occupational Health Committees shall be:
- a) to consider and review Health and Safety conditions and complaints and accidents referred to it by employees;
  - b) to participate in the identification of safety hazards;
  - c) to prepare advisory recommendations;
  - d) to maintain records in connection with the receipt and disposition of employee complaints in reference to Health and Safety matters.
- 24.10 Each Party shall notify the other Party in writing of the names of its OHC members and their status to the respective Occupational Health Committees. The Parties shall not recognize members of any Committee unless notice in writing has been given by an authorized official of the other Party.
- 24.11 There shall be established, by mutual agreement, a set day and time on a monthly basis for each Committee to meet and review matters referred to them. All Committee meetings shall be scheduled during regular working hours. An employee shall not suffer loss of regular straight-time pay for participating in these meetings or other activity referred to in Accident and Occupational Health Officer Investigations. Prior to leaving their jobs to attend Health and Safety matters, Committee members must obtain permission from their supervisor. Permission shall not be unreasonably withheld.
- 24.12 Either Co-chairperson may call a special meeting of their OHC to deal with urgent concerns, imminent dangers to health or safety, investigations of accidents or dangerous occurrences or refusals

to work pursuant to section 3-31 of the Saskatchewan Employment Act.

- 24.13 Minutes of each Committee meeting signed by both Co-chairpersons or their designate if the Co-chairperson is not available and shall be distributed to their Committee members and posted on bulletin boards by the employee Co-chairperson within one (1) week after any meeting.

### **Procedure**

- 24.14 An employee who believes a health and safety concern exists shall report the concern to their immediate supervisor. If the employee is not satisfied with the supervisor's decision, they shall forward the matter to an Occupational Health Committee member.

### **Right to Participate**

- 24.15 The right to participate applies to every employee and employees have the right to:
- Ask management for information about health and safety issues.
  - Report health and safety concerns to management.
  - Report unresolved concerns to the OHC or a representative.
  - Discuss concerns at meetings.
  - Appeal decisions of occupational health officers.

### **Accidents**

- 24.16 The Company will notify the employee OHC Co-chairperson or designate as soon as possible following incidents requiring notification to the Chief Mine Inspector, or requiring notification as set out in the Saskatchewan Employment Act or the Mines Regulations. Accidents involving serious injury will be



investigated by both Co-chairpersons of the OHC for the area involved with a written report submitted to the OHC.

- 24.17 If an occupational health officer requests to be accompanied on an investigation of the operation, the Co-chairperson(s) of the Committee for the area involved shall accompany the occupational health officer.

### **Refusal**

- 24.18 Any worker choosing to exercise their right to refuse under Section 3-31 of the Saskatchewan Employment Act shall notify their supervisor immediately.

## **ARTICLE 25 - CONTRACTING**

- 25.01 So far as practicable with the work force available, normal maintenance, repair and production work which has been done regularly by the Company's own employees will continue to be done by these employees.
- 25.02 New construction, installation or modification of equipment, major repairs, major maintenance, major overhaul work or other work not regularly done by the Company's own employees may be done by outside contractors. This clause is not intended to restrict the Company to let contracts when it feels it necessary, economical or expedient to do so, such as not having the necessary equipment, supervision or employees immediately available with the necessary skills or when peaks of work would require a temporary increase of the Company's forces with subsequent layoff of those forces.
- 25.03 If it becomes necessary to contract out work as provided for above, the Company agrees to give a written notification of the reasons for contracting out to a designated representative of the

Union and to the Area Chief Steward prior to the work being performed. If time does not permit, the Company shall notify a Union official and follow with a written notice. In the notification, the Company will give the name of the contractor, the approximate number of personnel involved, the approximate duration and the job to be performed. So far as practicable, at the request of either Party, contract work and the availability of employees to do that work will be discussed.

25.04 The Company will not cause an employee to be laid off, demoted, terminated or transferred by bringing in outside contractors to perform normal maintenance repair or production work on the plant premises. It is not the intent of the Company to replace the normal work force with contractors.

25.05 The Union is to receive Five Thousand Dollars (\$5,000) per quarter as payment for on-site contract workers. In addition, during periods of temporary layoffs and vacation shutdown, the following calculation will be used to determine additional monies paid to the Union.

The formula will be one (1) hour's pay per contractor employee per month, pay to be one (1) hour at the Mosaic Potash Esterhazy Journeyperson hourly rate. Contractor hours are to be accumulated and divided by one hundred and seventy-four (174) hours to determine the number of full-time equivalent positions. Long-term contractors are excluded.

## **ARTICLE 26 – WORK BY SUPERVISORS**

26.01 It is recognized that the duties of a supervisor are of a supervisory nature. Accordingly, the supervisors shall not perform work performed by the employees covered by this Agreement except:

- a) In emergencies for protection of company property and/or the safety and health of employees.
- b) In the direct instruction and direct training of employees.
- c) Work of a research and development nature.

## **ARTICLE 27 – BULLETIN BOARDS**

- 27.01 The Company will provide bulletin boards in appropriate places readily accessible to employees. Bulletin boxes supplied by the Union will be affixed in agreed-upon locations so that Union bulletins may be distributed.
- 27.02 Only bulletins authorized by the Local 892 Executive will be posted or distributed.
- 27.03 The Parties have a responsibility to ensure that notices posted or distributed shall not be inflammatory or political.
- 27.04 The posting or distribution by employees of notices, pamphlets, advertising or political matters will not be sanctioned.

## **ARTICLE 28 – LEGALITY OF PROVISIONS**

- 28.01 This Agreement shall at all times conform with all applicable laws of the Province of Saskatchewan and/or the Dominion of Canada. If any section or part of this Agreement shall be held to be invalid due to a change in law, the remaining provisions shall be given full force and effect as completely as if the part held invalid had not been included therein.

## **ARTICLE 29 – COMPLETE AGREEMENT**

- 29.01 This Agreement contains the complete understanding between the Parties for the term of this contract. Any additions, deletions,

changes, amendments or waivers affecting the terms of this Agreement shall only be discussed by mutual agreement of the Parties. Any agreements, amendments, or changes arrived at as a result of discussions shall become effective upon being reduced to writing and signed by the Parties.

### **ARTICLE 30 – DURATION OF AGREEMENT**

- 30.01 This Agreement shall be binding upon the Parties from the 1<sup>st</sup> day of February, 2022, and shall remain in effect through the 31<sup>st</sup> day of January, 2026, and from year to year thereafter, but either Party may, not less than thirty (30) days or not more than one hundred and twenty (120) days prior to the termination date, give notice in writing to the other Party to terminate or negotiate revisions to this Agreement.
- 30.02 At the first meeting for commencement of negotiations, both Parties shall submit their proposals in writing.
- 30.03 Negotiations are to commence within thirty (30) days' notice for a revision of this Agreement or for a new Agreement.

### **ARTICLE 31 – TECHNOLOGICAL CHANGE**

- 31.01 In recognition of the spirit and intent of the Technological Change provisions of the current labour relations legislation for the Province of Saskatchewan, the Parties will provide through the format of this Agreement an orderly procedure to deal with the effect of a technological change within the meaning of that legislation. If as a result of a technological change within the meaning set out in the legislation, job classifications are changed, job classifications are combined and/or new job classifications are established, they will be dealt with under the provisions of Article 16.

Interpretation of "significant numbers" in the current labour relations legislation for the Province of Saskatchewan shall mean one (1) or more persons in all cases.

31.02 Procedures for the aforementioned are:

a) Notification

The Company will notify the Union of a technological change at least ninety (90) days prior to the date on which the change is to be effected and notice shall be in writing and state:

- i) the nature of the technological change,
- ii) the date the Company proposed to effect the technological change and
- iii) the names, seniority dates and classifications of the employees primarily affected.

b) Employee Rights

An employee displaced as a result of a technological change will exercise layoff rights under Article 10.

c) Cooperation With Human Resources Development Canada

- i) Upon request, the Company will furnish to Human Resources Development Canada the laid-off employee's skills inventory record and other information necessary to assist them in relocating the displaced employee to another job with another company.
- ii) Reductions in the work force as a result of production requirements solely are not subject to this Article and

current labour relations legislation for the Province of Saskatchewan.

### **Computers**

31.03 It is recognized that the use of computers in the workplace will continue to grow. It is inevitable that some restructuring of jobs and job descriptions will occur under Article 16. It is not the intention of the Company to make changes associated with computerization which would have as their purpose the replacement of in-scope employees with out-of-scope employees. It is also understood that the use of computers from time to time by out-of-scope employees does not constitute the performing of work in the exclusive domain of in-scope employees.

This Agreement shall not have any effect on out-of-scope employees who use computers in the normal course of their job to do work that is normally not done by in-scope employees.

Employee(s) whose jobs are permanently affected by computerization shall be recognized under this Article.

DATED at Esterhazy, Saskatchewan, this 6th day of April, 2023.

On behalf of:

**UNIFOR LOCAL 892**

On behalf of:

**MOSAIC POTASH  
ESTERHAZY LIMITED  
PARTNERSHIP**



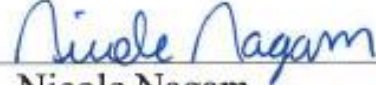
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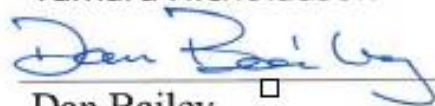
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Tamara Nicholauson



Nicole Nagam



Dan Bailev ☐



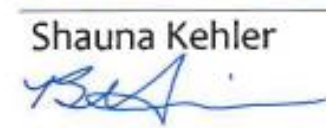
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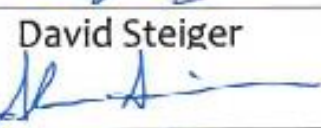
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David Steiger



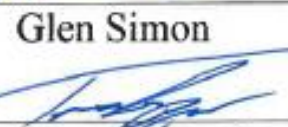
Brian Hill



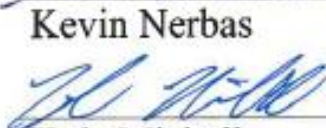
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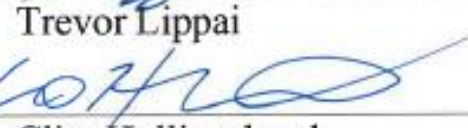
Kevin Nerbas



Trevor Lippai



Kyle Michell



Clint Hollingshead



Jon Liebrecht

**EXHIBIT 1**  
**TOOLS AND CLOTHING**

1) **Tools**

- a) The Company will issue to employees at no cost all tools as required in the opinion of the Company for the performance of work by the employees. Each employee upon being issued tools shall acknowledge receipt of the tools by signing for them.
- b) Tools worn out or defective will be maintained or replaced by the Company.
- c) Tools lost in the line of duty or stolen as determined by the supervisor will be replaced by the Company. Repeated claims by any one employee for replacement of tools will be deemed evidence of negligence and, in these cases, replacement may be denied.
- d) The cost of any tools not returned in good condition, normal wear excepted, upon request of the Company or upon termination of employment shall be withheld from any wages due and payable to the employee.
- e) Any tools not returned shall be paid for by the employee at their reasonable depreciated value and shall become the property of the employee.
- f) Depreciation shall be equal to forty percent (40%) at the end of one (1) year and ten percent (10%) at the end of the second year, but in no event shall a tool have a depreciated value of less than fifty percent (50%) of its replacement value.



## 2) **Clothing**

The Company will supply protective apparel as deemed necessary to employees on the following basis:

- a) Slickers: Shaftsperson and Cage Tender K1 - Other employees requiring slickers from time to time will be allowed to use these through their supervisor upon request at no cost to the employee.
- b) Welder's Sleeves and Welder's Gloves: Supplied to welders and those required to weld on an exchange basis at no cost to the employee.
- c) Prescription Glasses: No more than one (1) pair each year on an exchange basis. If an employee damages their prescription glasses while at work through no negligence on their part and providing repair or replacement of prescription glasses is not covered by Worker's Compensation, then the Company will repair or replace them. Prescription glasses shall be regular company issue. The Company shall not be obligated to pay any costs relating in any way to eye examinations (covered under Article 21.02 e)). The cost of prescription glasses shall be paid by the Company.
- d) Hard Hats, Liners, Suspensions, Goggles, Welder's Hoods: Will be supplied, as deemed necessary by the Company at no cost to the employee.
- e) Parkas: Employees requiring parkas from time to time will be allowed to use these through their supervisor upon request at no cost to the employee.
- f) Gloves: Employees will be issued gloves on an exchange basis at no cost to the employee.

- g) Boots: The Company shall make an annual boot allowance payment of Three Hundred and Thirty Five Dollars (\$350.00) per calendar year to each employee in the pay period following January 31 of each year, to be used for the purchase of boots off site. *Effective February 1, 2024, this amount will increase to Four Hundred Dollars (\$400.00).* Rubber boots will be provided as needed. In the event that safety boots are damaged, employees will be reimbursed for an additional pair of replacement safety boots, providing they can prove they have spent their yearly allowance in that calendar year.
- h) Snowsuits: The Company will maintain a limited supply of snowsuits that will be available through an employee's supervisor in cases of short-term use in emergency situations in extreme weather. The snowsuits must be returned to the supervisor immediately after the specific period of use by the employee.
- i) The above articles of safety apparel or equipment will only be replaced by the Company upon normal wear and tear through normal usage on company premises.

The depreciated cost of any of the above articles not returned upon request of the Company or upon termination of employment shall be withheld from any wages due and payable to the employee.

## Appendix “A”

Percent Increase		3.50%	3.00%	2.50%	2.50%
	Previous Rate	FEB. 1/22	FEB. 1/23	FEB. 1/24	FEB. 1/25
Classification Mine					
<u>Mine Progression</u>					
Master Mine Operator	51.69	53.50	55.10	56.48	57.89
Mine Operator I	47.31	48.97	50.43	51.70	52.99
Mine Operator II	43.03	44.54	45.87	47.02	48.19
Mine Operator III	39.55	40.93	42.16	43.22	44.30
Mine Operator IV	35.83	37.08	38.20	39.15	40.13
<u>Shaft Progression</u>					
Hoist Operator	51.69	53.50	55.10	56.48	57.89
Shaftsperson I	48.24	49.93	51.43	52.71	54.03
Shaftsperson II	44.13	45.67	47.04	48.22	49.43
Shaftsperson III	39.55	40.93	42.16	43.22	44.30
Shaftsperson IV	35.83	37.08	38.20	39.15	40.13
Alpine Miner Operator	49.89	51.64	53.19	54.51	55.88
Miner Operator	-----	-----	-----	-----	-----
Classification Brine Inflow					
K2 U/G Water Pump Operator	51.69	53.50	55.10	56.48	57.89
K1 U/G Water Pump Operator	47.31	48.97	50.43	51.70	52.99
U/G Water Control Operator	-----	-----	-----	-----	-----
Scoop Tram Operator	43.03	44.54	45.87	47.02	48.19

## Appendix “A”

Percent Increase		3.50%	3.00%	2.50%	2.50%
	Previous Rate	FEB. 1/22	FEB. 1/23	FEB. 1/24	FEB. 1/25
Classification Mill					
<u>Mill Progression</u>					
Master Mill Operator	51.69	53.50	55.10	56.48	57.89
Mill Operator I	47.31	48.97	50.43	51.70	52.99
Mill Operator II	43.03	44.54	45.87	47.02	48.19
Mill Operator III	39.55	40.93	42.16	43.22	44.30
Mill Operator IV	35.83	37.08	38.20	39.15	40.13
<u>Loadout Progression</u>					
Loadout Operator 1A	-----	51.29	52.75	54.00	55.29
Loadout Operator I	47.31	48.97	50.43	51.70	52.99
Loadout Operator II	43.03	44.54	45.87	47.02	48.19
Loadout Operator III	39.55	40.93	42.16	43.22	44.30
Loadout Operator IV	35.83	37.08	38.20	39.15	40.13
Refinery Operator I	47.31	48.97	50.43	51.70	52.99
Refinery Operator II	44.13	45.67	47.04	48.22	49.43
Reagent Operator	44.13	45.67	47.04	48.22	49.43
Process Operator	-----	-----	-----	-----	-----
Reclaim Operator	41.25	42.69	43.97	45.07	46.20
Dust Collection	-----	-----	-----	-----	-----

## Appendix "A"

Percent Increase		3.50%	3.00%	2.50%	2.50%
	Previous Rate	FEB. 1/22	FEB. 1/23	FEB. 1/24	FEB. 1/25
Classification Maintenance					
Boiler Operator 1 <sup>st</sup> Class	64.97	67.24	69.26	70.99	72.77
Boiler Operator 2 <sup>nd</sup> Class/Chief Engineer	54.30	56.20	57.89	59.33	60.82
Boiler Operator 2 <sup>nd</sup> Class	-----	-----	-----	-----	-----
Boiler Operator 3 <sup>rd</sup> Class/Permitted 2 <sup>nd</sup>	51.69	53.50	55.10	56.48	57.89
Central Control/Boiler Operator	-----	-----	-----	-----	-----
Boiler Operator 3 <sup>rd</sup> Class	47.31	48.97	50.43	51.70	52.99
Journeyman Electric Motor Rebuild	54.30	56.20	57.89	59.33	60.82
Journeyman Electrician	-----	-----	-----	-----	-----
Journeyman Heavy Duty Repair	-----	-----	-----	-----	-----
Journeyman Industrial Mechanic	-----	-----	-----	-----	-----
Journeyman Instrumentation	-----	-----	-----	-----	-----
Journeyman Machinist	-----	-----	-----	-----	-----
Journeyman Welder	-----	-----	-----	-----	-----
Journeyman Automotive Mechanic	-----	-----	-----	-----	-----
Journeyman Plumber	-----	-----	-----	-----	-----
Pressure Welder with Certificate	-----	-----	-----	-----	-----
<u>Belt Construction Progression</u>					
Master Belt Construction	51.69	53.50	55.10	56.48	57.89
Belt Construction I	47.31	48.97	50.43	51.70	52.99
Belt Construction II	43.03	44.54	45.87	47.02	48.19
Belt Construction III	39.55	40.93	42.16	43.22	44.30
Belt Construction IV	35.83	37.08	38.20	39.15	40.13
<u>Mechanical Non-Indentured Progression</u>					
Mechanic I	49.04	50.76	52.28	53.59	54.93
Mechanic II	43.03	44.54	45.87	47.02	48.19
Mechanic III	41.25	42.69	43.97	45.07	46.20
Mechanic IV	39.55	40.93	42.16	43.22	44.30
<u>Apprenticeships</u>					
Apprentice 4	49.04	50.76	52.28	53.59	54.93
Apprentice 3	43.03	44.54	45.87	47.02	48.19
Apprentice 2	41.25	42.69	43.97	45.07	46.20
Apprentice 1 (A)	39.55	40.93	42.16	43.22	44.30
Apprentice 1 (B)	35.83	37.08	38.20	39.15	40.13

## Appendix "A"

Percent Increase		3.50%	3.00%	2.50%	2.50%
	Previous Rate	FEB. 1/22	FEB. 1/23	FEB. 1/24	FEB. 1/25
Classification Maintenance Continued					
Heavy Duty Mechanic I	49.04	50.76	52.28	53.59	54.93
Heavy Duty Mechanic II	43.03	44.54	45.87	47.02	48.19
Heavy Duty Mechanic III	41.25	42.69	43.97	45.07	46.20
Heavy Duty Mechanic IV	39.55	40.93	42.16	43.22	44.30
Instrumentation I Welder I	49.04 -----	50.76 -----	52.28 -----	53.59 -----	54.93 -----
Ground Control Operator I	50.49	52.26	53.82	55.17	56.55
Ground Control Operator II*	43.03	44.54	45.87	47.02	48.19
Tails Line Operator	43.03	44.54	45.87	47.02	48.19
<u>General</u>					
Helper	35.83	37.08	38.20	39.15	40.13
Labourer	32.77	33.92	34.93	35.81	36.70
*Progress to Ground Control Operator I after 36 months as Ground Control Operator II.					

## Appendix "A"

Percent Increase		3.50%	3.00%	2.50%	2.50%
	Previous Rate	FEB. 1/22	FEB. 1/23	FEB. 1/24	FEB. 1/25
Classification Office & Technical					
<u>Mine Technician Progression</u>					
Master Mine Technician	51.69	53.50	55.10	56.48	57.89
Mine Technician I	50.43	52.20	53.76	55.10	56.48
Mine Technician II	46.45	48.08	49.52	50.76	52.02
Mine Technician III	43.03	44.54	45.87	47.02	48.19
Mine Technician IV	41.21	42.65	43.93	45.03	46.16
Electrical Analyst	51.69	53.50	55.10	56.48	57.89
Electrical Analyst I	47.31	48.97	50.43	51.70	52.99
Electrical Analyst II	43.03	44.54	45.87	47.02	48.19
Electrical Analyst III	41.21	42.65	43.93	45.03	46.16
Mechanical Analyst	51.69	53.50	55.10	56.48	57.89
Mechanical Analyst I	47.31	48.97	50.43	51.70	52.99
Mechanical Analyst II	43.03	44.54	45.87	47.02	48.19
Mechanical Analyst III	41.21	42.65	43.93	45.03	46.16
Senior Electrical Draftsperson	50.43	52.20	53.76	55.10	56.48
Electrical Draftsperson I	47.31	48.97	50.43	51.70	52.99
Electrical Draftsperson II	43.03	44.54	45.87	47.02	48.19
Electrical Draftsperson III	41.21	42.65	43.93	45.03	46.16
Senior Mechanical Draftsperson	50.43	52.20	53.76	55.10	56.48
Mechanical Draftsperson I	47.31	48.97	50.43	51.70	52.99
Mechanical Draftsperson II	43.03	44.54	45.87	47.02	48.19
Mechanical Draftsperson III	41.21	42.65	43.93	45.03	46.16
Metallurgical Technician	48.62	50.32	51.83	53.13	54.46
Environmental Technician	-----	-----	-----	-----	-----
Research Technician	-----	-----	-----	-----	-----
Laboratory Technician	48.62	50.32	51.83	53.13	54.46
Laboratory Operator I	43.74	45.27	46.63	47.79	48.99
Laboratory Operator II	42.14	43.61	44.92	46.05	47.20

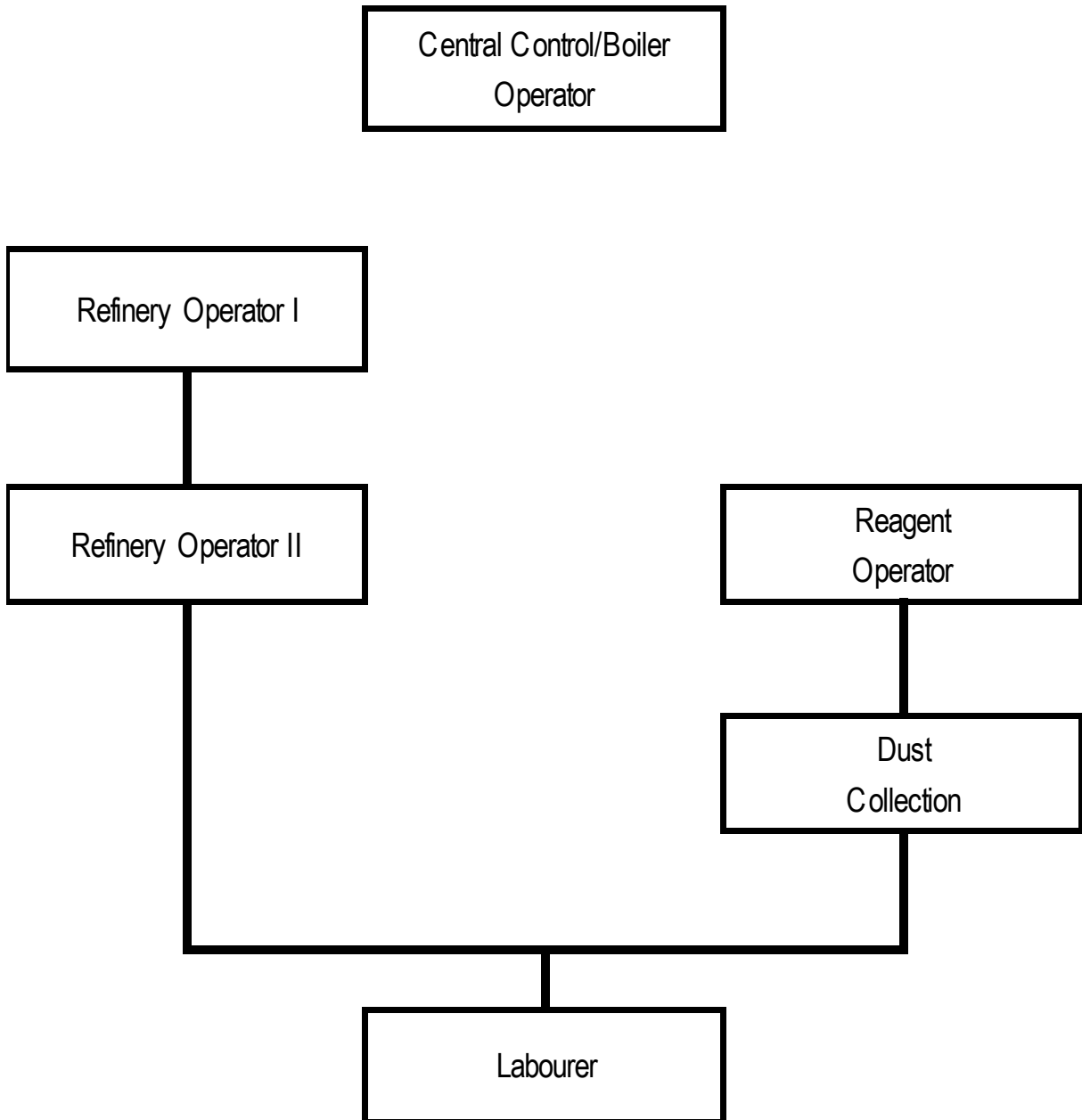
## Appendix "A"

Percent Increase		3.50%	3.00%	2.50%	2.50%
	Previous Rate	FEB. 1/22	FEB. 1/23	FEB. 1/24	FEB. 1/25
Classification Office & Technical continued					
<u>Warehouse Progression</u>					
Inventory Control	47.31	48.97	50.43	51.70	52.99
Journey person Partsperson	47.31	48.97	50.43	51.70	52.99
Warehouse I	43.74	45.27	46.63	47.79	48.99
Warehouse II	42.40	43.88	45.20	46.33	47.49
Warehouse III	38.75	40.11	41.31	42.34	43.40
Warehouse IV	35.83	37.08	38.20	39.15	40.13
Surface Water Control Technician	43.74	45.27	46.63	47.79	48.99
General Clerk	38.26	39.60	40.79	41.81	42.85
Inflow Control Clerk I	-----	-----	-----	-----	-----
Informations Systems Clerk I	-----	-----	-----	-----	-----

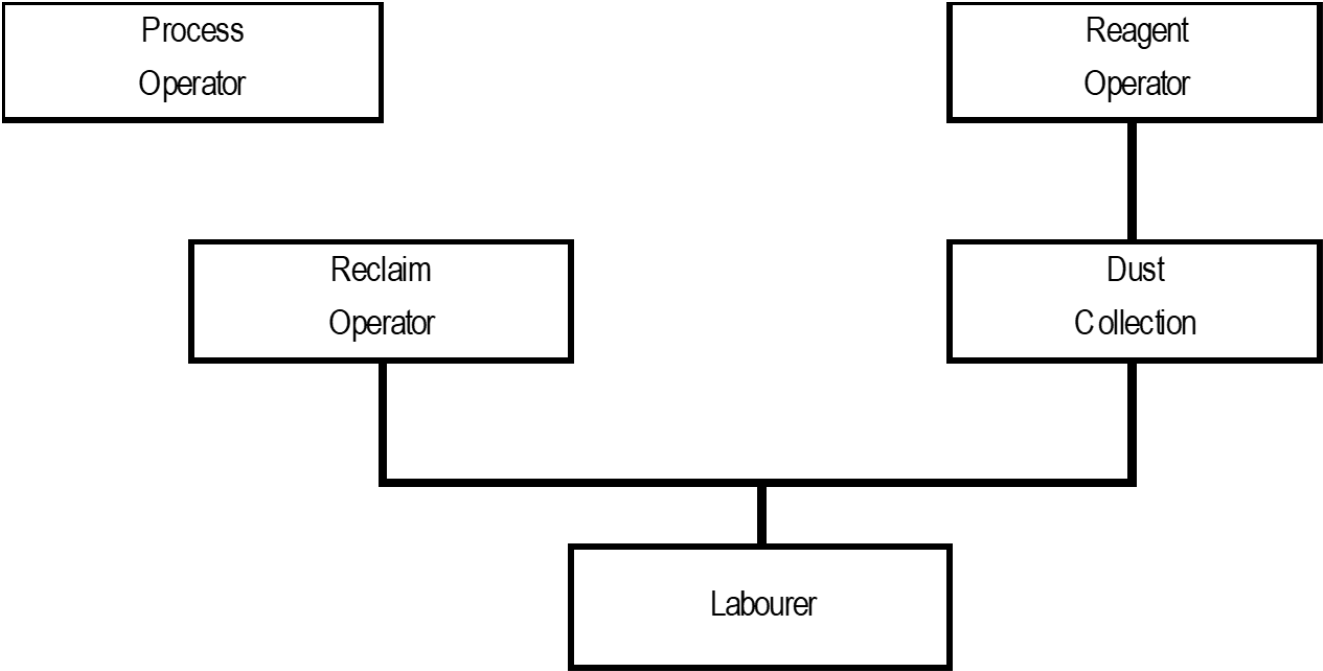


## **APPENDIX B**

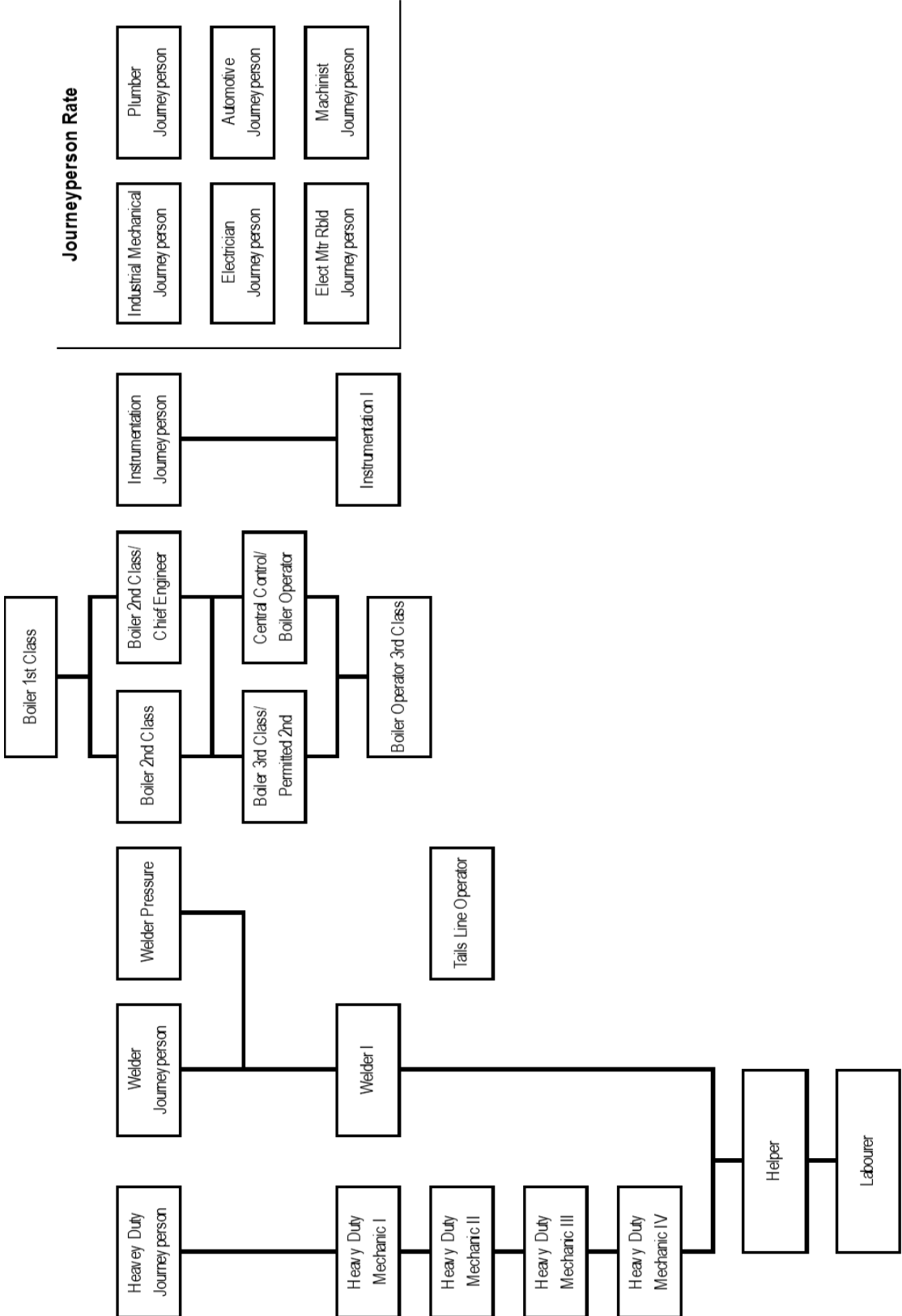
### **K1 MILL DEPARTMENT**



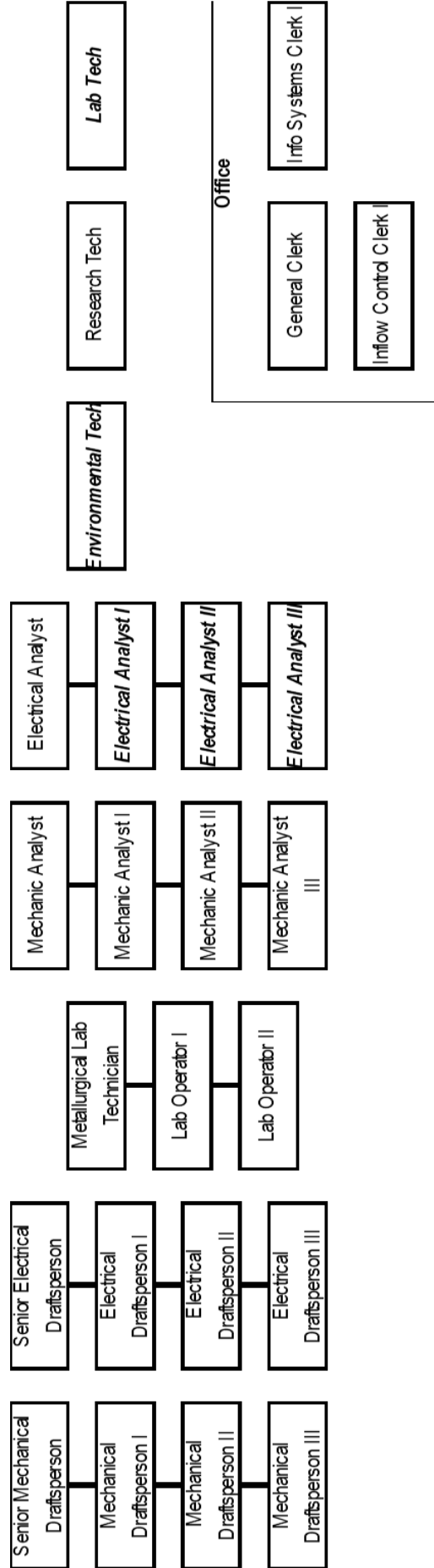
**APPENDIX B**  
**K2 MILL DEPARTMENT**



# APPENDIX B



## APPENDIX B OFFICE & TECHNICAL



## MECHANICAL NON-INDENTURED PROGRESSION

<p><b>Labourer</b> → New Hire</p>	<p><b>Mechanic IV</b> → The Mechanic IV position will be an entry-level position and dependent on a 70% grade on the Bennett Mechanical test. → To maintain the Mechanic IV position, the employee must show a willingness to learn, train and test in the mechanical field. Failure to learn, train or test will result in the Company exercising Article 9.10.</p>	<p><b>Mechanic III</b> → Progression from Mechanic IV to Mechanic III will require eighteen (18) months as Mechanic IV and successful completion of: ~ TOS for shop tools, torch ~ O/H crane training ~ Lubrication fundamentals ~ <u>Fork lift</u> designation</p>	<p><b>Mechanic II</b> → Progression from Mechanic III to Mechanic II will require eighteen (18) months as Mechanic III and successful completion of: ~ TOS for shop tools, torch ~ O/H crane training ~ Lubrication fundamentals ~ <u>Fork lift</u> designation ~ Mobile crane training ~ Belt tensioning training ~ Sheave alignment training ~ Bearing installation</p>	<p><b>Mechanic I</b> → Progression from Mechanic II to Mechanic I will require eighteen (18) months as Mechanic II and successful completion of: ~ TOS for shop tools, torch ~ O/H crane training ~ Lubrication fundamentals ~ <u>Fork lift</u> designation ~ Mobile crane training ~ Belt tensioning training ~ Sheave alignment training ~ Bearing installation ~ Laser shaft alignment training ~ Balancing training ~ Hydraulic circuit awareness training ~ Advance rigging</p>
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*Note: Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.*

Dated: May 18, 2022

## MINE PROGRESSION

Positions bid in Mine are bid as Mine Operators or specific Mine Operator levels. Depending on operational requirements, a position may be bid at a specific level. If the bid is for a generic Mine Operator, an employee would maintain their level within the progression and the bid would be awarded by seniority.

<b>Labourer</b> → New Hire	<b>Mine Operator IV</b> → Entry Level → Bid Position	<b>Mine Operator III</b> → Minimum 6 months as Mine Operator IV. → Must be qualified on 2 pieces of equipment: ~ ore hauler ~ skid steer ~ scoop ~ 2-rotor extensible ~ 4-rotor extensible ~ flex conveyor ~ rough terrain <a href="#">fork lift</a> ~ belt winder ~ roof bolter ~ heavy hauler	<b>Mine Operator II</b> → Minimum 12 months as Mine Operator III. → Must be qualified on 5 pieces of equipment: ~ ore hauler ~ skid steer ~ scoop ~ 2-rotor extensible ~ 4-rotor extensible ~ flex conveyor ~ rough terrain <a href="#">fork lift</a> ~ belt winder ~ roof bolter ~ heavy hauler → Must be willing to train on all.	<b>Mine Operator I</b> → Minimum 18 months as Mine Operator II. → Must be qualified on 8 pieces of equipment: ~ ore hauler ~ skid steer ~ scoop ~ 2-rotor extensible ~ 4-rotor extensible ~ flex conveyor ~ rough terrain <a href="#">fork lift</a> ~ belt winder ~ roof bolter ~ heavy hauler → Qualify on 2- or 4-rotor miners and must train on both.	<b>Master Mine Operator</b> → Minimum 24 months as Mine Operator I. → Must be qualified on 2 of 4 mining machines (Alpine, Drum Miner, 2-rotor, and 4-rotor) and must be willing to train on all.  <u>Note:</u> Master Mine Operators are expected to take a leadership role on their respective crews.
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**Note:** An employee who is qualified may be assigned duties at any level. An employee must maintain their qualifications in all levels of their progression.

**Note:** Each position may be required to perform minor maintenance. Examples: lubing, trim chains, hose leaks, etc.

**Note:** Mine Progression employees will only operate the roof bolter in their active mining room(s), [in order to advance the 4-rotor mining machines](#).

**Note:** Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.

Dated: May 18, 2022

## SHAFT PROGRESSION

Positions bid in the Shaft are bid as Shaftspersons or specific Shaftsperson levels. Depending on operational requirements, a position may be bid at a specific level.

<b>Labourer</b> → New Hire	<b>Shaftsperson IV</b> → Entry Level → Bid Position	<b>Shaftsperson III</b> → Minimum 6 months as Shaftsperson IV. → Must be qualified as a Cagetender → Must be qualified on 2 pieces of equipment: ~ skid steer ~ scoop ~ overhead crane ~ rough terrain <u>fork lift</u> → Pass TOS on hand tools, torch and welder.	<b>Shaftsperson II</b> → Minimum 12 months as Shaftsperson III. → Must be qualified on 4 pieces of equipment ~ skid steer ~ scoop ~ overhead crane ~ rough terrain <u>fork lift</u> → Must be qualified on rigging, willing to obtain & maintain blasting ticket and Level 2 shaft <u>knowledge</u> .* * Inspect and maintain shaft from sheave wheel to sump, inspect/change out and make minor adjustments and repairs to conveyances, inspect skip-loading and skip-dumping devices, <u>inspect</u> and lubricate wire ropes, inspect and service conveying systems and mine pumps, long and short dividers at K1 and shaft washing.	<b>Shaftsperson I</b> → Minimum 18 months as Shaftsperson II. → Must be qualified in advanced rigging. → Pass Level 1 shaft knowledge*. * Changing ropes, water lines, installing cables and willing to train on the hoist.  <u>Note</u> : Shaftsperson I's are expected to take a leadership role on their respective crews.  Shaftsperson I's who become fully qualified Hoist Operators will assume the Hoist Operator rate but will have to bid to the position to hold it on a full-time basis.	<b>Hoist Operator</b> → Bid position. → Minimum 24 months as Shaftsperson I. → Pass Hoist Operator exam and accumulate minimum 240 hours on the hoist.
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If the bid is for a generic Shaftsperson, an employee would maintain their level within the progression and bid would be awarded by seniority.

**Note:** An employee who is qualified may be assigned duties at any level. An employee must maintain their qualifications in all levels of their progression.

**Note:** Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.

Dated: May 18, 2022

## BELT CONSTRUCTION PROGRESSION

Positions bid in Belt Construction are bid as Belt Construction or specific Belt Construction levels. Depending on operational requirements, a position may be bid at a specific level. If the bid is for a generic Belt Construction, an employee would maintain their level within the progression and the bid would be awarded by seniority.

<b>Labourer</b> → New Hire	<b>Belt Construction IV</b> → Entry Level → Bid Position	<b>Belt Construction III</b> → Minimum 6 months as Belt Construction IV. → Must be qualified on 2 pieces of equipment (rough terrain <u>fork lift</u> , scoop, heavy hauler, skid steer, manlift, roof bolter, sanitation truck, belt winder). → Pass Level 3 belt construction <u>knowledge</u> . * Extensible belt moves, hoisting and rigging, TOS on hand tools, installation of all vent control doors and bulkheads, pneumatic and air drills, and hilti/ram sets.	<b>Belt Construction II</b> → Minimum 12 months as Belt Construction III. → Must be qualified on 5 pieces of equipment (rough terrain <u>fork lift</u> , scoop, heavy hauler, skid steer, manlift, roof bolter, sanitation truck, belt winder). → Pass Level 2 belt construction <u>knowledge</u> . → Qualify on Ground Control (crib set, stopper, <u>extension</u> and chisel steel, install mechanical & resin bolts up to 8 ft). * Panel and main line belt installations and maintenance, TOS on torch and 2-and 4-rotor non-production miners.	<b>Belt Construction I</b> → Minimum 18 months as Belt Construction II. → Must be qualified on all 8 pieces of equipment (rough terrain <u>fork lift</u> , scoop, heavy hauler, skid steer, manlift, roof bolter, sanitation truck, belt winder). → Pass Level 1 belt construction <u>knowledge</u> . → Qualify on Ground Control (install mechanical & resin bolts up to 16 ft., and willing to install strapping up to 8 ft. bolts). * Operate <i>winch take-up</i> , fix broken incline belt, installing roof mount pulleys, incline belt splice, installing inline chute.	<b>Master Belt Construction</b> → Minimum 24 months as Belt Construction I. → An employee must be fully qualified in all aspects of belt construction. → Must be qualified on 1 of 4 rehab machines (Alpine, scaler, rehab excavator and drum miner) and must be willing to train on all. → Qualify on Ground Control (jack leg, and willing to install strapping with greater than 8 ft. bolts).  <u>Note:</u> Master Belt Construction Operators are expected to take a leadership role on their respective crews.
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Note: An employee who is qualified may be assigned duties at any level. An employee must maintain their qualifications in all levels of their progression.

*Note: Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.*

An employee who bids to the Belt Construction progression from any underground department will maintain their time but will need to qualify on all pieces of equipment before they are awarded the associated rate of pay.

Dated: May 18, 2022



## MILL PROGRESSION

Positions bid in Mill are bid as Mill Operators or specific Mill Operator levels. Depending on operational requirements, a position may be bid at a specific level. If the bid is for a generic Mill Operator, an employee would maintain their level within the progression and the bid would be awarded by seniority.

<b>Labourer</b> → New Hire	<b>Mill Operator IV</b> → Entry Level → Bid Position	<b>Mill Operator III</b> → Minimum 6 months as Mill Operator IV. → Must be qualified in 2 areas (see below).	<b>Mill Operator II</b> → 12 months as Mill Operator III. → Must be qualified in 4 areas (see below).	<b>Mill Operator I</b> → Minimum 18 months as Mill Operator II. → Must be qualified in 6 areas (see below). → Employees must be willing to train in Central Control.	<b>Master Mill Operator</b> → Minimum 24 months as Mill Operator I. → Must be fully qualified in all 8 areas (see below).  <u>Note:</u> Master Mill Operators are expected to take a leadership role on their respective crews.
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Note: An employee who is qualified may be assigned duties at any level. An employee must maintain their qualifications in all levels of their progression.

Note: Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.

K1 Areas	K2 Areas
1. Central Control	1. Central Control (Front or Back)
2. Compactors/Dust	2. Compactor Circuit 1/2/3/4
3. Screening/Dispatch	3. Screening
4. Crushing/Raw Ore/ESS	4. Flotation Top Floor
5. Flotation Top Floor	5. Flotation Bottom Floor
6. Heavy Media Top Floor	6. Heavy Media Top Floor
7. Bottom Floor	7. Heavy Media Bottom Floor
8. Dryers/Centrifuges	8. XLR

Dated: December 1, 2022

## LOADOUT PROGRESSION

Positions bid in Loadout are bid as Loadout Operators or specific Loadout Operator levels. Depending on operational requirements, a position may be bid at a specific level. If the bid is for a generic Loadout Operator, an employee would maintain their level within the progression and the bid would be awarded by seniority.

<b><u>Labourer</u></b> → New Hire	<b><u>Loadout Operator IV</u></b> → Entry Level → Bid Position	<b><u>Loadout Operator III</u></b> → Minimum 6 months as a Loadout Operator IV. → Must be qualified on: ~ rail car mover ~ loading rail cars ~ rail car switching	<b><u>Loadout Operator II</u></b> → Minimum 12 months as a Loadout Operator III. → Must be qualified on: ~ loader ~ reclaiming ~ sampling ~ off-spec product ~ truck loading ~ rock truck	<b><u>Loadout Operator I</u></b> → Minimum 18 months as a Loadout Operator II. → Must be qualified on: ~ medium duty/rock truck ~ reclaiming raw ore ~ excavator	<b><u>Loadout 1A Operator</u></b> → Minimum 12 months as a Loadout Operator I. → Must be qualified on: ~ weigh scales ~ control panels  <u>Note:</u> Loadout 1A Operators are expected to take a leadership role on their respective crews.
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**Note:** An employee who is qualified may be assigned duties at any level. An employee must maintain their qualifications in all levels of their progression.

**Note:** Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.

Dated: December 1, 2022

## WAREHOUSE PROGRESSION

<b>Labourer</b> → New Hire	<b>Warehouse IV</b> → Entry Level → Bid Position	<b>Warehouse III</b> → Minimum 12 months as Warehouse IV. → Must be qualified in 1 area. → Employee must train and qualify on: ~ fork lift ~ crane/rigging ~ Mosaic vehicle	<b>Warehouse II</b> → Minimum 12 months as Warehouse III. → Must be qualified in 3 areas.	<b>Warehouse I</b> → Minimum 12 months as Warehouse II. → Must be qualified in all 5 areas. → Must be willing to train on Inventory Control.  Warehouse I has the opportunity to challenge the Journeyperson Parts Certification with 8100 hours of on-the-job training.  <u>Note:</u> Warehouse I and Journeyperson are expected to take a leadership role.	<b>Journeyperson Partsperson</b> → Journeyperson → Partsperson Certification. → Must be willing to train on Inventory Control.	<b>Inventory Control</b> → Bid position → Must be a Warehouse I or a Journeyperson Partsperson
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*Note: An employee who is qualified may be assigned to duties at any level. An employee must maintain their qualifications in all levels of their progressions.*

*Note: Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.*

### Areas

Issuing  
Shipping (TDG required)  
Receiving (TDG required)  
Underground Warehouse  
Reagents

Dated: May 18, 2022

## MINE TECHNICIAN PROGRESSION

Positions bid in the Mine Technician Progression are bid as Mine Technician or specific Mine Technician levels. Depending on operational requirements, a position may be bid at a specific level.

<b><u>Mine Technician IV</u></b> → Mine Technician diploma (civil, mining, geomatics or surveying school)	<b><u>Mine Technician III</u></b> → Minimum 6 months as a Mine Technician IV → Must be qualified in 2 out of 6 areas and willing to train in all areas.	<b><u>Mine Technician II</u></b> → Minimum 12 months as Mine Technician III. → Must be qualified in 3 out of 6 areas and willing to train in all areas.	<b><u>Mine Technician I</u></b> → Minimum 18 months as Mine Technician II. → Must be qualified in 4 out of 6 areas and willing to train in all areas.	<b><u>Master Mine Technician</u></b> → Minimum 24 months as Mine Technician I. → Must be qualified and trained in all areas.  <u>Note:</u> Master Mine Technicians are expected to take a leadership role.
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*Note: Employees are responsible for completing the company provided open book exam(s) to demonstrate their willingness to train and progress. At the employee's progression anniversary date, if the Company has been unable to provide the required training, the employee will advance to the next level and rate of pay.*

Areas to be qualified:

1. Ventilation
2. Surveying
3. Mine Layout/Design
4. Mine Mapping
5. Monthly Reporting
6. Rock Mechanics

Dated: May 18, 2022

## **APPENDIX C**

### **APPRENTICESHIP PROGRAM**

#### **A) Purpose**

The purpose of the Program is to provide a means of training and developing tradespersons of the highest calibre for Mosaic Potash Esterhazy, further to provide environment and incentive that will assist employees to achieve their maximum potential.

The Program is recognized as requiring the active participation of the Parties, the employee and various levels of government.

#### **B) Coverage**

The Program will cover trades designated as necessary or advisable by the Company.

The number of apprentices required for each trade and number of apprentices at each level within each trade shall be determined by the Company. The Company will inform the Union of changes in the number of apprentices at each level of each trade. However, once an employee is accepted in the Program, they will be allowed to progress through the full apprenticeship subject to the provisions of this Program or the terms of the Collective Bargaining Agreement.

#### **C) General**

- 1) Standards for entry in the Program shall be determined by the Company in accordance with the provisions of Article 9. An employee who is a successful bidder will be allowed only one opportunity for a Company sponsored apprenticeship.

Any interviews or examinations in relation to an employee's entry into the Apprenticeship Program or interviews while in the Program will be done on company time with no loss of pay. Any preliminary tests conducted by the Company shall only be in relation to the employee's aptitude for their particular trade. The Union may have a representative to peruse the content of the type of tests used.

- 2) The Saskatchewan Apprenticeship and Trade Certification Commission shall determine at what level an applicant fits into the Apprenticeship Program and that is the level at which an applicant will be placed.
- 3) The Company and each accepted applicant shall sign an apprenticeship contract in the form provided by the Saskatchewan Apprenticeship and Trade Certification Commission.
- 4) Employees in the Maintenance Department not participating in the Apprenticeship Program will not be denied promotion, laid off or terminated as a result of the Company posting for an opening in the Apprenticeship Program.

An employee bidding into the Apprenticeship Program in a trade currently being held by said employee shall retain their rate if it is higher until their apprenticeship rate surpasses it, at which time they shall progress to the higher rate.

In the event a maintenance employee enters into the Apprenticeship Program and is subsequently removed from the Program in accordance with this Agreement and their apprenticeship rate is higher than their rate prior to bidding, the employee will revert back to their old job title and applicable rate of pay.

- 5) Employees accepted into the Program will enter into an apprenticeship probationary agreement with the Company for a period of six (6) months. This agreement will be registered with the Saskatchewan Apprenticeship and Trade Certification Commission. If at the end of the six- (6) month apprenticeship probationary period both the employee and the Company are satisfied to continue the agreement of apprenticeship, a contract or indenture will be made and registered with the Saskatchewan Apprenticeship and Trade Certification Commission.

The six- (6) month period shall start at the time the employee is transferred into the Program. However, the transfer must take place within thirty (30) calendar days after being awarded the job.

- 6) The Company and each accepted applicant shall sign an apprenticeship contract in the form provided by the Saskatchewan Apprenticeship and Trade Certification Commission, provided that where the terms of the contract provided by the Saskatchewan Apprenticeship and Trade Certification Commission differ from the terms set out in this Article, the terms of the Agreement shall govern.

- 7) Rates of Pay – Refer to Appendix “A”
- |                  |                      |
|------------------|----------------------|
| Apprentice 1 (B) | ..... 0 - 6 Months   |
| Apprentice 1 (A) | ..... 6 - 12 Months  |
| Apprentice 2     | ..... 12 - 24 Months |
| Apprentice 3     | ..... 24 - 36 Months |
| Apprentice 4     | ..... 36 - 48 Months |

- 8) The basis of the pay schedules in 7) is that after the introductory period (Apprentice 1 level) an apprentice will only move to the next pay rate after having the required months of experience and after having successfully

completed the course as prescribed by the Saskatchewan Apprenticeship and Trade Certification Commission. In the event the employee attends school before their apprenticeship anniversary date and passes, they shall only receive the increased rate when they have the required time; and, conversely, if the employee attends school after their apprenticeship anniversary date, they shall be paid retroactively to their anniversary date upon successfully completing school.

- 9) The Company will schedule an approved leave of absence for an apprentice to go to the appropriate technical institute as approved by the Saskatchewan Apprenticeship and Trade Certification Commission.
- 10) While attending formal training, an apprentice will receive their normal weekly earnings (hours worked x hourly rate) plus shift differentials, where applicable. These earnings are limited to eight (8) hours per day and forty (40) hours per week while in attendance at school.

If an apprentice has failed a level and they have to repeat (i.e., go back to school) the level, they shall receive no pay difference from the Company for repeating that level.

- 11) An apprentice may be removed from the training program by the Company or upon request of the employee and have their apprenticeship contract cancelled at any time during the six-(6) month apprenticeship probationary period. If they were a member of the Bargaining Unit prior to their entrance into the Apprenticeship Program, they shall be given rate retention and retain their regular rate of pay from their former permanent classification and department. The employee agrees to accept any position offered by the Company. At the Company's discretion, and if available, more than one



position from which to choose may be offered. The employee will be placed on the recall list and recalled as per Article 10.01 C) 3).

- 12) No employee will be removed from the Apprenticeship Program without a review of their situation by a joint committee of representatives from the Union and the Company. If there are no reasonable steps that can be taken to help the apprentice, the apprentice may be removed from the Program. An apprentice who has completed the apprenticeship probationary period may be removed from the Apprenticeship Program and the apprenticeship contract cancelled for any of the following reasons:
- a) Just cause.
  - b) If an apprentice fails to take the training course when they are scheduled, provided that their failure to take the course is not due to a cause beyond their control.
  - c) If an apprentice has to repeat (i.e., go back to school) more than one level.
  - d) If an apprentice is unsuccessful at passing the interprovincial exam and has exhausted all examination attempts with the Saskatchewan Apprenticeship and Trade Certification Commission.

In the event of an employee being removed from the Apprenticeship Program for any reason stated above, the employee shall be given rate retention at their level as per 7) in the Apprenticeship Program at the time of removal.

The employee agrees to accept any position offered by the Company. At the Company's discretion, and if available, more than one position from which to choose may be offered. The employee will be placed on the recall list and recalled as per Article 10.01 C) 3).

- 13) The employee will be paid the journeyperson rate of pay when they successfully complete the apprenticeship and/or present their certificate to the Human Resources Department.

The rate of pay will be effective based on the date of examination.

- 14) For all employees enrolled in the Apprenticeship Program, the Company shall reimburse them for driving their own automobile at the rate of fifty cents (\$0.50) per kilometer to cover one round trip from Esterhazy to the appropriate apprenticeship school, once per week.
- 15) Upon completion of the apprenticeship program and once journeyperson status is achieved, the employee, by seniority, will be:
- Placed in an existing journeyperson vacancy consistent with the trade
  - Allowed to bid to current journeyperson vacancies
- If there are no existing journeyperson vacancies, the employee will be placed at the Company's discretion, and will retain the current journeyperson rate.

All articles of this Program shall be considered part of the Collective Agreement between Mosaic Potash Esterhazy and Local 892.

DATED at Esterhazy, Saskatchewan, this 1<sup>st</sup> day of December, 2022.


**ON BEHALF OF UNIFOR,  
LOCAL 892**

A blue ink signature of Shannon Reitenbach, written in a cursive style.

---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**

A blue ink signature of Braden Domres, written in a cursive style.

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Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

---

**INDIVIDUAL SECURITY ACCOUNT PLAN (ISAP)**

1. **Purpose**

The Individual Security Account Plan (ISAP) is designed to assist employees of the Company during times of layoff to allow them to withdraw from their ISAP Account a weekly amount that would supplement their Employment Insurance benefits. The Plan will also allow the employee to contribute to a registered retirement savings plan (RRSP) or a spousal RRSP.

2. **Contributions**

Each employee shall contribute One Dollar (\$1.00) for all hours paid (exclusive of overtime), and the Company shall match the contribution made by the employee. Any hours where an employee is receiving company-paid short term disability benefits shall not be counted as hours paid for the purposes of ISAP contributions. The ISAP Account of each employee shall accumulate until a minimum of *Three Thousand Dollars (\$3,000)* is established. After each employee account reaches the \$3,000 level, contributions to the ISAP Account shall be placed in a RRSP or a spousal RRSP.

Contributions from the employee will be by payroll deduction each pay period and will be matched by the Company on the same basis. No part of the Company's contribution under the Plan shall be recoverable by the Company. Company contributions to ISAP will be remitted to the Plan Administrator on a pre-tax basis.

Employees will be allowed to contribute amounts over and above the matched contributions.

3. **Plan Administrator**

- a) All contributions to each employee's ISAP Account will be paid to the Plan Administrator. The Plan Administrator will hold such contributions and interest earned thereon in an account subdivided by employee basic

contribution, employee voluntary contribution, employee transferred contribution and employer contribution for the exclusive benefit of each employee.

- b) The Plan Administrator may invest funds. Funds in the ISAP Account may be commingled with each other and with those under any similar plan or plans and treated as a consolidated fund for investment purposes.
- c) The Plan Administrator shall credit net earnings from such investments to the employee's ISAP Account in proportion to the balance in their account from time to time as interest is allocated.
- d) The Plan Administrator, or its duly authorized agent, shall manage and administer the Plan. The Plan Administrator shall have the right to use the Company or any of its employees as its agent. In addition to the powers and duties specified in the Plan, the Plan Administrator shall have such powers and duties as may be provided in the Agreement.
- e) As soon as is practicable after the end of each calendar quarter, the Plan Administrator shall furnish each employee with a statement of the balance in their ISAP Account as of the end of the calendar quarter.

#### **4. Cost of Administration**

The Plan Administrator shall be paid such reasonable compensation as shall from time to time be agreed upon by the Company and the Plan Administrator. All expenses of the Plan, including reasonable legal fees and the compensation of the Plan Administrator, and all taxes of any nature whatsoever, including interest and penalties assessed against or imposed upon the Plan Administrator or the Plan or the income thereof, shall be paid out of the interest earnings of the employees' ISAP Accounts and shall constitute a charge upon this ISAP Account.

#### **5. Benefits**

- a) An employee shall be an "eligible employee" to receive payment from their ISAP Account for each week they are on layoff provided that the layoff is for a period of a minimum of seven (7) days in that week, due to their being laid off by the Company. Layoff does not include absences from work for disciplinary reasons, strikes, shutdowns, slowdowns, work stoppages, walkouts, lockouts or any other form of work stoppage nor

does it include any absences from work due to sickness, injury or leave of absence for any other reason.

- b) Requests for payments by eligible employees from the ISAP Account shall be made to the Plan Administrator in writing, on the prescribed form. Each payment shall be in an amount of *Three* Hundred Dollars (\$300) for each week of benefit, unless the balance remaining in the employee's ISAP Account is less than One Hundred Dollars (\$100) *then the last payment will be made to ensure One Hundred Dollars (\$100) remains*. The benefit of *Three* Hundred Dollars (\$300) shall constitute one week of supplementary benefit to Employment Insurance and the benefit shall be paid every second week.
- c) An employee shall be an "eligible employee" only if they are a full-time, active employee on the day prior to the layoff taking place or are otherwise entitled to receive Employment Insurance benefits (E.I.) due to disability insurance expiring during the term of their layoff period.

6. **Payout of ISAP Accounts**

All funds in an employee's ISAP Account shall be paid upon request:

- a) to the employee upon retirement,
- b) to the employee in the event of their employment being terminated or
- c) upon the employee's death, to the beneficiary named in the written designation filed with the Plan Administrator prior to payment or if no such designation is in effect, to the employee's estate.
- d) if an employee has been on LTD benefits for a period greater than twenty-four (24) months and/or is not expected to ever return to work as confirmed in writing by the employee's doctor. This would apply to any employee who has no "earned income" for the periods stated above. This would not apply to any employee on short-term disability.

Each employee may designate a beneficiary or beneficiaries with the Plan Administrator to receive the benefits from the employee's ISAP Account upon the employee's death. The employee may change the beneficiary or beneficiaries in writing, at any time.

7. **Registered Retirement Savings Plan**

The Plan Administrator will produce RRSP receipts for all contributions received from the Company on behalf of the employee and employer. Receipts will be produced for contributions made from March 1 to December 31 and January 1 to February 28.

8. **Miscellaneous**

- a) Contributions made to the ISAP Account shall not be included in the base rates for the calculation of benefits and shall not be considered in computing premium pays, shift premiums or any other payment.
- b) No right to the amounts in an employee's ISAP Account shall be subject in any manner to alienation, sale, transfer, assignment, pledge or encumbrance of any kind and in any attempt to alienate, sell, transfer, assign, pledge or otherwise encumber any such benefit, whether presently or thereafter payable. Any attempt or arrangement to do so shall be void.
- c) Any question concerning the administration of the Plan shall be settled exclusively by the Company.
- d) The Company, by payment of its contributions or amounts provided under this Plan, will be relieved of any further liability and benefits hereunder shall be payable only from the employees' ISAP Account.
- e) An “eligible” employee shall mean an active, full-time employee of the Company who has completed 480 hours worked. The provisions of this Agreement do not apply to summer students or part-time employees.
- f) The Company shall mean Mosaic Potash Esterhazy Limited Partnership, Esterhazy, Saskatchewan, Canada.
- g) The Union shall mean Local 892 of Unifor.
- h) Employees who are off work during an approved union leave of absence shall have the combined or total contributions to their respective Accounts deducted from their paycheck during the term of such union leave of absence.

This Agreement shall not be renegotiated nor shall any of the provisions be amended without the mutual consent of the Union and Management during the period of this Agreement.

This Letter will remain in effect for the balance of the current Collective Agreement.

DATED at Esterhazy, Saskatchewan, this 1<sup>st</sup> day of December, 2022.


**ON BEHALF OF UNIFOR,  
LOCAL 892**

A blue ink signature of Shannon Reitenbach, written in a cursive style.

---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**

A blue ink signature of Braden Domres, written in a cursive style.

---

Braden Domres  
Manager, Human Resources



**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**Mosaic Discipline Policy - Potash**

With reference to the Mosaic Discipline Policy - Potash, the Parties agree to the following:

- i. Each *verbal warning* will be carried on an employee's record for a period of eight (8) months, after which period the offence shall not be considered for future disciplinary purposes.
- ii. Each *written warning* will be carried on an employee's record for a period of twelve (12) months, after which period the offence shall not be considered for further disciplinary purposes.
- iii. Each *suspension or final written warning* will be carried on an employee's record for a period of eighteen (18) months, after which period the offence shall not be considered for further disciplinary purposes.

The above shall in no way restrict the right of the Company to discharge any employee at any time for just cause.

DATED at Esterhazy, Saskatchewan, this 13<sup>th</sup> day of September, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**



---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



---

Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

---

**9/80 WORK SCHEDULE**

The Parties agree that regular eight- (8) hour day shift employees of the Company will be adopting a 9/80 shift schedule. Current day shift employees will be scheduled for nine- (9) hour days (Monday - Thursday). Every second Friday will be a scheduled eight- (8) hour day. Every other Friday will be a scheduled day off. The maximum hours scheduled in a two-week period will be eighty (80) hours.

The Parties recognize that the 9/80 shift schedule is a preferred shift schedule, which is recognized in article 15.02 for the payment of shift differential.

In the event an employee on a callout actually works four (4) hours or more in the eight- (8) hour rest period and they are required to work to the start of the next shift, they shall have the starting time of their next shift adjusted to provide for nine (9) hours' rest after which they will receive a normal day's pay.

Either the Company or Union may terminate this '9/80 Work Schedule' by giving to the other Party thirty (30) days' written notice of such intention. Should the '9/80 Work Schedule' be terminated, all employees affected by this schedule will revert back to their previous eight- (8) hour day shift.

DATED at Esterhazy, Saskatchewan, this 13<sup>th</sup> day of September, 2022.

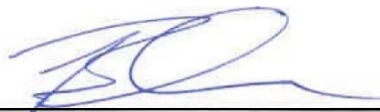
**ON BEHALF OF UNIFOR,  
LOCAL 892**



---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



---

Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

---

**SPLIT VACATION SHUTDOWN - K1/K2/K3**

When production conditions change in order to meet market requirements, the Company, after discussions with the Union, will have the option of splitting the vacation shutdown periods in such a way that K1 will take a different vacation shutdown period than K2. K3 will align with K1 and K2 vacation shutdowns. *No employee can be mandated into two vacation periods within the same calendar year.*

Vacation shutdowns will be taken as per Article 18.14.

It is understood, in splitting vacation shutdown periods, K1, K2 and K3 will take equal vacation time off. One will not be treated differently from the other except the vacation shutdown dates will be different. The Company will alternate which site is shut down first from one year to the next whenever possible.

There will be no bumping or temporary transfer of employees allowed during split vacation periods.

Step-Up supervisors will not be used during periods of vacation shutdown, unless mutual agreement has been reached between the Company and the Union.

The Parties agree to meet in advance of any split vacation shutdown period to discuss how the split vacation shutdown can be accomplished with a minimum of disruption.

DATED at Esterhazy, Saskatchewan, this 16<sup>th</sup> day of June, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**

**ON BEHALF OF MOSAIC POTASH  
ESTERHAZY**



Shannon Reitenbach  
Unit Chair, Unifor Local 892



Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**DB Pension**

Any employee who retires after February 1, 2022, and prior to February 1, 2026, will receive *Eighty-Six Dollars and Fifty cents* (\$86.50) per month per year of service less any actuarial reductions that may be applicable as described in Article 22 of the Collective Bargaining Agreement.

DATED at Esterhazy, Saskatchewan, this 1<sup>st</sup> day of December, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**



---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



---

Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**ACCUMULATED SPECIAL TIME OFF WITH PAY**

The purpose of this Letter of Understanding is to outline the agreement between the Parties regarding accumulated special-time-off-with-pay hours.

The Parties agree that:

Effective June 29, 2010, employees who hold a balance of accumulated special time off with pay will be able to carry these hours forward each year to be used for special time off with pay above the provisions in Article 20.01.

Administration

1. An employee must exhaust all special-time-off-with-pay hours under Article 20.01 before they are able to use their accumulated special-time-off-with-pay hours.
2. Accumulated special-time-off-with-pay hours cannot be used for an employee's personal day.
3. There will be no payout of accumulated special-time-off-with-pay hours when an employee retires or their employment with the Company is terminated.

DATED at Esterhazy, Saskatchewan, this 10<sup>th</sup> day of March, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**



---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



---

Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**DUTY TO ACCOMMODATE - WAGE RETENTION**

The purpose of this Letter of Understanding is to outline the agreement between the Parties regarding Duty to Accommodate - Wage Retention.

The Parties agree that:

Employees who have had a permanent restriction identified and documented by a physician will maintain the rate of pay for a period of one (1) year from the return-to-work date. At the end of one (1) year of accommodation, the employee's rate will be adjusted accurately to reflect the job that employee has been accommodated to.

DATED at Esterhazy, Saskatchewan, this 10<sup>th</sup> day of March, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**



---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



---

Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

---

**CONTRACTING OF WORK**

The purpose of this Letter of Understanding is to outline the agreement between the Company and the Union regarding discussion between the Union and the Company with respect to contracting of work.

Whereas the Parties currently have language contained in Article 25 of the Collective Agreement regarding contracting, the Company and the Union agree as follows:

- 1) To meet once per quarter, on a mutually agreeable date, to discuss the contracting of work under Article 25 of the Collective Agreement.
- 2) Additional meetings may take place at the request of either Party at mutually agreeable times, to discuss contracting issues.
- 3) As part of the discussions, the Company will explain its reasons for its decision to contract out the work and give the Local Union an opportunity to suggest ways in which the work could be performed by the members of the Bargaining Unit. The Company will consider the suggestions of the Local Union before making a final decision as to whether or not such work will be contracted.
- 4) Each meeting will have an agenda with an attached list of upcoming projects prepared and distributed one (1) week prior to the scheduled meeting. Agenda items provided by the Company will contain: the name of the contractor, the approximate number of personnel involved, the approximate duration and the work to be performed and any other relevant information for discussion.


DATED at Esterhazy, Saskatchewan, this 1<sup>st</sup> day of December, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**

**ON BEHALF OF MOSAIC POTASH  
ESTERHAZY**



Shannon Reitenbach  
Unit Chair, Unifor Local 892



Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**OVERTIME AVAILABILITY LIST**

The purpose of this Letter of Understanding is to outline the agreement between the Company and the Union regarding the voluntary use of an Overtime Availability List by each area at the Esterhazy site.

Whereas the Parties currently have a procedure for the distribution of overtime in the Collective Agreement. This procedure will allow employees to specifically declare themselves to be available for overtime, the Parties agree as follows:

- 1) The Overtime Availability List shall allow an employee to declare *their* availability to work on *their* days off.
- 2) The Overtime List shall be administered on a area by area basis and shall be maintained and made available by Supervisors and Superintendents responsible for the area.
- 3) The Parties agree that a qualified employee in a classification who regularly performs the work and declares that they are available for overtime on the Availability List shall be called for overtime work within the classification before offering the overtime work to other qualified employees.
- 4) If the Company calls all employees within a classification who have declared themselves to be available for overtime and still requires further employees, overtime shall be distributed in accordance with Article 14, as per current practice, of the Collective Bargaining Agreement.

DATED at Esterhazy, Saskatchewan, this 11<sup>th</sup> day of March, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**

**ON BEHALF OF MOSAIC POTASH  
ESTERHAZY**



Shannon Reitenbach  
Unit Chair, Unifor Local 892



Braden Domres  
Manager, Human Resources



**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**Article 9.09 – BID ELIGIBILITY**

It is agreed by the Parties, any employee who successfully bids laterally or downwards on the pay scale shall be allowed to bid laterally or downwards within six (6) months from the closing date of the job posting.

Either the Company or Union may choose to discontinue this trial period effective 30 days from written notice of discontinuance is given.

DATED at Esterhazy, Saskatchewan, this 14<sup>th</sup> day of June, 2022.

**ON BEHALF OF UNIFOR,  
LOCAL 892**



---

Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



---

Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
**MOSAIC POTASH ESTERHAZY LIMITED PARTNERSHIP**  
and  
**UNIFOR, LOCAL 892**

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**Long-Term Disability - Maximum**

It is agreed by both parties that the Long-Term disability monthly maximum earnings will be increased to \$6,800.

DATED at Esterhazy, Saskatchewan, this 1<sup>st</sup> day of December, 2022.

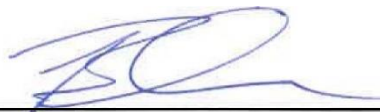
**ON BEHALF OF UNIFOR,  
LOCAL 892**



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Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



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Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
between  
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and  
**UNIFOR, LOCAL 892**

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**K3 Transition – Hourly Workforce Plan Discontinuation**

*The Company and the Union agree the K3 project is near completion and the majority of hourly employees have been moved into permanent roles. The purpose of this Letter of Understanding is to outline the agreement between the parties regarding: a) the employees who remain without permanent bids and b) employees who bid or have been redeployed to a single rate retention roles during the life of the K3 Transition – Hourly Workforce Plan Letter of Understanding.*

- 1. It is agreed that the Company will continue to post bids at K1, K2 & K3 operations to allow all employees the option to bid. All future bids will no longer be rate retention eligible, except as outlined below.*
- 2. As per previous Transition LOU's, employees holding a permanent job posting will maintain rate retention, along with negotiated increases. Employees must be willing to train and qualify in their progression. An employee's rate will be adjusted to their level of qualification within the progression should they not be willing to train. If Mosaic is unable to provide the opportunity to train an employee within the timelines established within the progression, the employee will not lose their retained rate of pay.*
- 3. Bids unfilled will be used as an opportunity to place qualified employees who currently do not hold a permanent bid. The Company will offer the vacant bid to the most senior employee and work through the list. If no employee accepts the bid, the junior employee will then be placed in the vacant bid. Employees who are redeployed to a vacant role will retain their rate of pay and be afforded one additional bid with rate retention. An additional one-year period from the date of ratification will be granted to these employees.*
- 4. The parties also acknowledge many hourly employees moved into different roles or were redeployed and were awarded rate retention with the option to bid a second time. An additional one-year period from the date of ratification*

*will be granted to those employees who bid or were redeployed and allow them to bid to a second role and maintain their existing rate of pay.*

- 5. Mosaic agrees to meet with representatives of the Union Executive prior to the redeployment of employees to discuss the needs of the two parties and attempt to reach mutually beneficial arrangements.*

DATED at Esterhazy, Saskatchewan, this 15<sup>th</sup> day of June, 2022.

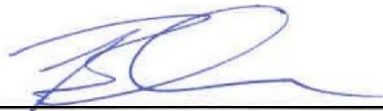
**ON BEHALF OF UNIFOR,  
LOCAL 892**

A blue ink signature of Shannon Reitenbach, written in a cursive style.

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Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**

A blue ink signature of Braden Domres, written in a cursive style.

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Braden Domres  
Manager, Human Resources

**LETTER OF UNDERSTANDING**  
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and  
**UNIFOR, LOCAL 892**

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**Paid Education Leave**

The Employer agrees to pay into a special fund an amount of one cent (\$.01) per hour for all compensated hours (excluding overtime) to provide for a Unifor Paid Education Leave (PEL) program. Such payment will be remitted on a quarterly basis into a trust fund established by the Unifor National Union effective from the date of ratification.

Payments will be sent by the Employer to the following address:

Unifor Paid Education Leave Program  
205 Placer Court  
Toronto ON M2H 3H9

The Employer shall approve Education Leave for the members of a bargaining unit at the request of the Union. Candidates for PEL shall be selected by the Union to attend. The Union will provide written confirmation to the Employer of such selection. Employees on PEL leave of absence will continue to accrue seniority and service.

DATED at Esterhazy, Saskatchewan, this 1<sup>st</sup> day of December, 2022.

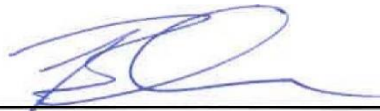
**ON BEHALF OF UNIFOR,  
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Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



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Braden Domres  
Manager, Human Resources

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**Women's Advocate**

*The Company agrees to recognize the role of Women's Advocate in the workplace. A Women's Advocate is a specially trained workplace representative who assists women with concerns such as workplace harassment, intimate violence and abuse. The Women's Advocate is not a counsellor but rather provides support for women seeking workplace and community resources.*

- 1. A Women's Advocate will be determined by the Union from amongst the bargaining unit employees who identify as women, one at K1, one at K2, and one at K3. Advocates may meet with employees of all genders as required, identify supports with them and refer them to the appropriate workplace and/or community resources when necessary.*
- 2. The Company and the Union will develop appropriate communications to inform employees about the advocacy role of the Women's Advocate, and the Company will assign a management representative to support the advocates in their role.*
- 3. The Company agrees to provide access to a confidential phone line and voice mail maintained by the Women's Advocate which is accessible for employees to contact the Women's Advocate. As well, the Company will provide access to a private office so confidentiality can be maintained when an employee is meeting with the Women's Advocate.*
- 4. The Women's Advocate(s) will participate in an initial 40-hour basic training program and an annual three (3) day update training program delivered by the Unifor National Women's Department. Regular scheduled days that occur on the training dates mentioned above will be paid by the Company.*
- 5. Workers experiencing domestic or sexual violence, or the threat of domestic violence will be able to access up to ten (10) days of leave (five (5) days paid*

*and five (5) unpaid days) in each calendar year for attendance at medical appointments, counselling, law enforcement assistance appointments, legal proceedings, relocation needs and any other necessary activities. Leave entitlements may be taken as consecutive or single days or as a fraction of a day without prior approval. This leave also applies to the appointments or necessary time off in connection with the child of the employee who is experiencing domestic or sexual violence or the threat of the same.*

6. *All personal information concerning domestic or sexual violence will be kept confidential in line with relevant legislation.*

7. *Moment of Silence – December 6<sup>th</sup> National Day of Remembrance and Action on Violence Against Women*

*The Company agrees to allow employees one (1) minute of silence at 14:00 on December 6<sup>th</sup> of each year in observation of the women killed in the Montreal Massacre, Missing and Murdered Indigenous Women and Girls, and other victims of gender-based violence.*

DATED at Esterhazy, Saskatchewan, this 27<sup>th</sup> day of September, 2022.

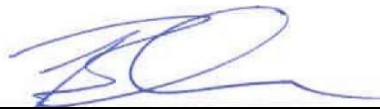
**ON BEHALF OF UNIFOR,  
LOCAL 892**



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Shannon Reitenbach  
Unit Chair, Unifor Local 892

**ON BEHALF OF MOSAIC  
POTASH ESTERHAZY**



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Braden Domres  
Manager, Human Resources

## **DEFINITIONS**

1. **Classification**

Job title as defined in Appendix “A.”

2. **Department**

- K1
- K2
- K3
- Lab
- Shaft
- Administration (includes General Clerks and Warehouses)

3. **Grievance**

A grievance shall be defined as a dispute as to the application or interpretation of the provisions of this Agreement.

4. **“Normally performs the work” – overtime work will be assigned in the following order:**

- the person performing the job on that given day
- the person who regularly performs the work
- any other qualified employee from the department concerned
- any qualified employee

5. **Qualified – qualified shall mean:**

a) **Temporary Layoff of Less Than 21 Days**

The employee has either held the job previously through the bid procedure or job progression, has held a job in the same classification or is deemed qualified according to company records earned prior to the layoff announcement and can demonstrate the ability to safely perform the work through the task observation process and a familiarization period which may take up to four (4) hours. Entry-level jobs in this situation include:



- Labourer
- Helper
- Mine Operator IV
- Shaftsperson IV
- Belt Construction IV
- Warehouse IV
- Loadout IV
- Mill Operator IV

An entry-level job is one that all employees are considered to be qualified to hold.

b) **Temporary Layoff of 21 Days or More**

The employee has either held the job previously through the bid procedure or job progression, has held a job in the same classification or is deemed qualified according to company records earned prior to the layoff announcement and can demonstrate the ability to safely perform the work through the task observation process after a one-shift familiarization period only. Entry-level jobs in this situation include:

- Labourer
- Helper
- Mine Operator IV
- Shaftsperson IV
- Belt Construction IV
- Warehouse IV
- Loadout IV
- Mill Operator IV

An entry-level job is one that all employees are considered to be qualified to hold.

c) **Permanent Layoff**

The employee has either held the job previously through the bid procedure or job progression, held a job in the same classification or is deemed qualified according to company records.

d) **Downsizing**

The employee has either held the job previously through the bid procedure or job progression, held a job in the same classification or is deemed qualified according to company records.

e) **Job bids**

The employee meets all of the “must haves” outlined on the job description.

f) **Temporary assignments**

The employee has the ability to safely perform the work.

6. **Seniority**

Seniority shall be defined as an employee’s period of continuous service with the Company since their last date of hire.

7. **Shift**

A shift shall be defined as a period of time within a workday, and these periods of time shall be referred to hereafter as day shift, afternoon shift, night shift and may be rotating or nonrotating in nature.

8. **Temporary Assignment**

Temporary assignments for a period not exceeding ninety (90) calendar days may occur for the purpose of expediting production or for maintenance.

9. **Temporary Vacancies**

Temporary vacancies that are caused by an employee being absent from work may last beyond ninety (90) calendar days.

10. **Total Compensation**

Total compensation includes base pay, overtime pay, statutory holiday pay, shift differential, vacation pay, special time off with pay, short-term disability, blasting premiums, and Step Up supervisor premiums. Total compensation does not include LTD benefits, Company's ISAP contributions or WCB benefits

Vacation pay will be based on the following percentages:

<b>Service in Years</b>	<b>Vacation Pay Percentage</b>
0 to 5	6.90%
6	7.36%
7	7.82%
8	8.28%
9	8.74%
10 to 15	9.20%
16	9.66%
17	10.12%
18	10.58%
19	11.04%
20 to 30	11.50%
31	11.96%
32	12.42%
33	12.88%
34	13.34%
35 or more	13.80%

11. **Workday**

A workday shall be defined as a twenty-four (24) hour period commencing with the start of an employee's regular scheduled shift.

12. **Workweek**

The workweek shall be the period commencing at midnight on Saturday and ending at midnight on the following Saturday.

**When things get out of hand**

.... in your family  
.... in your personal life  
.... in your work life

## **EMPLOYEE & FAMILY ASSISTANCE PROGRAM**



**Homewood Health Inc.**  
**[www.homeweb.ca](http://www.homeweb.ca)**

**1-800-663-1142**

**All calls are confidential**